Workshop Agenda

- Revisions to draft budget since last Council Hearing
- Current Financial Position & Reserves
- FY 19/20 Estimated Revenues
- FY 19/20 Proposed Expenditures
- Review of Line Items Budgeted for Strategic Plan
- Capital Improvement Plan
- Discussion/Direction for Staff
Revisions to Draft Budget
Revisions to Draft Budget

- Defunded the Assistant City Manager position
  - Total budget savings of $240,235

- Defunded three intern positions
  - Total budget savings of $58,170

Total personnel savings due to defunding of 2.5 FTE positions of $298,405
Current Financial Position & Reserves
Reserves

Fund Balance - Revenues minus Expenditures

Reserves – Fund Balance at July 20, 2020 minus Restricted and Committed Funds equals Unassigned Reserves available for use
### FY 18/19 vs. 19/20 Reserves

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 18/19</th>
<th>FY 19/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance @ 6/30/19</td>
<td>$33,854,746</td>
<td>$33,663,244</td>
</tr>
<tr>
<td>Fund Balance @ 6/30/20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted for Fire</td>
<td>$6,915,221</td>
<td>6,602,231</td>
</tr>
<tr>
<td>Committed:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Contingency</td>
<td>9,766,182</td>
<td>11,057,410</td>
</tr>
<tr>
<td>Civic Center &amp; Library</td>
<td>8,000,000</td>
<td>8,000,000</td>
</tr>
<tr>
<td>Public Safety Rate Stabilization</td>
<td>1,000,000</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Pension Alternatives</td>
<td>1,200,000</td>
<td>1,500,000</td>
</tr>
<tr>
<td>Total Restricted and Committed</td>
<td><strong>26,881,403</strong></td>
<td><strong>28,159,641</strong></td>
</tr>
<tr>
<td>Reserves @ 6/30/19</td>
<td><strong>$6,973,343</strong></td>
<td><strong>$5,503,603</strong></td>
</tr>
<tr>
<td>Decrease in Fire Restriction</td>
<td>312,990</td>
<td></td>
</tr>
<tr>
<td>Increase in Emergency Contingency</td>
<td>(1,291,228)</td>
<td></td>
</tr>
<tr>
<td>Increase in Pension Alternatives</td>
<td>(300,000)</td>
<td></td>
</tr>
<tr>
<td>Decrease in FB @ 6/30/20</td>
<td>(191,502)</td>
<td></td>
</tr>
<tr>
<td>Decrease in Reserves</td>
<td><strong>$(1,469,740)</strong></td>
<td></td>
</tr>
</tbody>
</table>
FY 18/19 vs. 19/20 Reserves

Reconciliation for Decrease in Reserves

- Decrease in Fire Restriction: $312,990
- Increase in Emergency Contingency: $(1,291,228)
- Increase in Pension Alternatives: $(300,000)
- Decrease in Fund Balance @ 6/30/20: $(191,502)
- Decrease in Reserves: $(1,469,740)
General Fund Historical Revenues vs. Expenditures

Revenues vs. Expenditures from 2012 to 2020.
Projected Revenues vs. Expenditures FY 20/21 - 26/27

- $25,000,000
- $30,000,000
- $35,000,000
- $40,000,000
- $45,000,000

FY 20/21 FY 21/22 FY 22/23 FY 23/24 FY 24/25 FY 25/26 FY 26/27

Revenues
Expenditures
Estimated Revenues for FY 19/20
Estimated Revenues for FY 19/20

Total General Fund Revenues – $24,426,272
Total Fire Fund Revenues - $6,285,042
Total Special Revenue - $9,612,531
Total Capital Projects Revenue - $1,000,000

Total Agency Revenue - $41,323,845
# General Fund Revenues

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales &amp; Use Tax</td>
<td>$9.7M</td>
</tr>
<tr>
<td>Property Tax</td>
<td>$3M</td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>$1.5M</td>
</tr>
<tr>
<td>Licenses / Permits</td>
<td>$3.5M</td>
</tr>
<tr>
<td>Fines</td>
<td>$606K</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>$4.9M</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$75K</td>
</tr>
<tr>
<td><strong>Total GF Revenues</strong></td>
<td><strong>$24.4M</strong></td>
</tr>
</tbody>
</table>
Revenue Type Percentages

- Sales & Use Tax: 41%
- Intergovernmental: 20%
- License, Permits, & Fees: 15%
- Property Taxes: 12%
- Other: 12%
General Fund Revenues

FY 18/19 Budgeted Revenues - $21,200,250
FY 19/20 Budgeted Revenues - $23,883,365

$2,683,115, or 13% Increase in General Fund Revenues
Proposed Expenditures for FY 19/20
Proposed Expenditures for FY 19/20

Total General Fund Expenditures – $23,114,821
Total Fire Fund Expenditures - $6,870,225
Total Special Rev. Expenditures - $4,703,082
Total Capital Projects Expenditures - $1,000,000

Total Agency Expenditures - $36,156,827
Expenditure Type Percentages

- Operations: 72%
- Personnel: 11%
- Other: 17%
General Fund Expenditures

FY 18/19 Budgeted Expenditures - $19,532,364
FY 19/20 Budgeted Expenditures - $22,114,821

$2,582,457, or 13% Increase in General Fund Expenditures

$993,532, or 5% increase at Mid-Year 2018-2019
Historical Personnel Trends

[Graph showing Historical Personnel Trends with two lines: Total Staff and Separated]
## General Fund Expenditures

<table>
<thead>
<tr>
<th>General Fund Expenditure Type</th>
<th>Adopted 2018-2019</th>
<th>Mid Year 2018-2019</th>
<th>Difference</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$2,741,744</td>
<td>$3,735,276</td>
<td>$993,532</td>
<td>36.2%</td>
</tr>
<tr>
<td>Operations</td>
<td>16,422,043</td>
<td>16,422,043</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>367,577</td>
<td>367,577</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$19,531,364</td>
<td>$20,524,896</td>
<td>$993,532</td>
<td>5.1%</td>
</tr>
<tr>
<td>Transfers</td>
<td>3,900,000</td>
<td>3,900,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Funding Uses</td>
<td>$23,431,364</td>
<td>$24,424,896</td>
<td>$993,532</td>
<td>4.2%</td>
</tr>
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## General Fund Expenditures

### General Fund Expenditures Types

<table>
<thead>
<tr>
<th>General Fund Expenditure Type</th>
<th>Recommended</th>
<th>Proposed</th>
<th>Difference</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mid Year 2018-2019</td>
<td>2019-2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>$3,735,276</td>
<td>$3,817,891</td>
<td>$82,615</td>
<td>10.1%</td>
</tr>
<tr>
<td>Operations</td>
<td>16,422,043</td>
<td>18,010,730</td>
<td>1,588,687</td>
<td>9.7%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>367,577</td>
<td>286,200</td>
<td>(81,377)</td>
<td>-22.1%</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$20,524,896</td>
<td>$22,408,050</td>
<td>$1,589,925</td>
<td>9.2%</td>
</tr>
<tr>
<td>Transfers</td>
<td>3,900,000</td>
<td>1,000,000</td>
<td>(2,900,000)</td>
<td>-74.4%</td>
</tr>
<tr>
<td>Total Funding Uses</td>
<td>$24,424,896</td>
<td>$23,408,050</td>
<td>$(1,310,075)</td>
<td>-5.4%</td>
</tr>
</tbody>
</table>
## General Fund Expenditures

### Authorized Positions

<table>
<thead>
<tr>
<th>Department</th>
<th>Approved 2017-18</th>
<th>Approved 2018-19</th>
<th>Mid Year 2018-19</th>
<th>Proposed 2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>5.50</td>
<td>7.75</td>
<td>9.50</td>
<td>9.50</td>
</tr>
<tr>
<td>City Clerk</td>
<td>3.75</td>
<td>3.75</td>
<td>3.75</td>
<td>3.75</td>
</tr>
<tr>
<td>Finance</td>
<td>4.50</td>
<td>5.25</td>
<td>5.50</td>
<td>5.50</td>
</tr>
<tr>
<td>Community Development</td>
<td>4.00</td>
<td>5.25</td>
<td>12.25</td>
<td>11.75</td>
</tr>
<tr>
<td>Total Positions</td>
<td>17.75</td>
<td>22.00</td>
<td>31.00</td>
<td>30.50</td>
</tr>
</tbody>
</table>

**Note:** Authorized positions do not include contract staff.
### General Fund Expenditures

FY 18/19 Mid-Year Organizational Changes (Approved at City Council on 12/18/18):

<table>
<thead>
<tr>
<th>New Positions</th>
<th>$</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Director</td>
<td>245,826</td>
<td>(Filled)</td>
</tr>
<tr>
<td>Community Enhancement &amp; Safety Manager</td>
<td>165,440</td>
<td>(Filled)</td>
</tr>
<tr>
<td>Community Enhancement &amp; Safety Officer</td>
<td>96,958</td>
<td>(Filled)</td>
</tr>
<tr>
<td>Community Enhancement &amp; Safety Technician</td>
<td>78,635</td>
<td>(Filled)</td>
</tr>
<tr>
<td>6 Interns</td>
<td>110,928</td>
<td>(3 Filled, 3 Vacant)</td>
</tr>
<tr>
<td><strong>Total for New Positions at Mid-Year 2018-2019</strong></td>
<td><strong>$ 697,787</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Status Changes</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) Street Sweepers from 3/4 time to FT</td>
<td>77,459</td>
</tr>
<tr>
<td>Accounting Tech - 3/4 time to FT</td>
<td>68,550</td>
</tr>
<tr>
<td>Communication Specialist - 3/4 time to FT</td>
<td>33,957</td>
</tr>
<tr>
<td>Communications Specialist - Intern to FT</td>
<td>86,396</td>
</tr>
<tr>
<td>Emergency Management Coordinator to Specialist</td>
<td>29,383</td>
</tr>
<tr>
<td><strong>Total for Status Changes at Mid-Year 2018-2019</strong></td>
<td><strong>$ 295,745</strong></td>
</tr>
</tbody>
</table>

**Total FY 18/19 Mid-Year Organizational Changes**  
$ 993,532

**Net Total Increase for FY 19/20 Personnel from Mid-Year**  
$ 82,615
Four New Proposed Positions for FY 19/20
All Budgeted at Top Step of Pay Range and Fully Burdened:

- **Accounting Manager** – Finance Dept. ($133,877)
- **Management Analyst** – Community Dev. Dept. ($118,322)
- **Executive Assistant** – City Manager’s Office ($106,933)
- **Office Specialist** – City Manager’ Office ($74,587)
General Fund Expenditures

2.5 FTE Positions Defunded for FY 19/20:

- Assistant City Manager – City Manager Dept. ($240,235)
- 3 interns (1.5 FTE equivalent) – Various Depts. ($58,170)
Review of Line Items
Budgeted for Strategic Plan
Recap of Strategic Plan and “Targets”

1. Communication/Community Engagement
2. Public Safety
3. Economic Development
4. Organizational Development
5. Finance/Budget
6. Infrastructure
Strategic Plan Items Budgeted

- Elevate Dining Experience $500K
- Engage Community Feedback $50K
- Enhance Mobility & Connectivity $1.25M
- $8M ATP Grant Match $1.6M
- Build City Hall $100K
- Strengthen Organizational Development $75K

○ TOTAL POTENTIAL STRATEGIC PLAN ITEMS TO BE BUDGETED IN FY 19/20 $3.575M
Strategic Plan Items Budgeted

General Fund

- Elevate Dining Experience  $500K
- Engage Community Feedback  $50K
- Strengthen Organizational Development  $75K

○ TOTAL POTENTIAL STRATEGIC PLAN ITEMS TO BE BUDGETED IN FY 19/20 – General Fund  $625K
Strategic Plan Items Budgeted
General Fund

- Elevate Dining Experience $500K
  - Business / Restaurant Incentive Program included in the Community Development Department, under the Economic Development Division
Strategic Plan Items Budgeted

General Fund

- Engage Community Feedback $50K
  - Funds will be placed in the City Manager’s Department, under the Communications Divisions, to continue conducting the annual community satisfaction survey
Strategic Plan Items Budgeted
General Fund

- Strengthen Organizational Development $75K
  - $25K will be placed in the City Manager’s Department, under the Talent & Special Projects Division, to create a tuition reimbursement program
  - $50K will also be placed in the City Manager’s Department, under the Talent & Special Projects Division, to invest in employees and establish a leadership program which includes coaching, training and strengthening of employee skills
Strategic Plan Items Budgeted
Capital Improvement Plan

- Enhance Mobility & Connectivity $1.25M
- $8M ATP Grant Match $1.6M
- Build City Hall $100K

  ○ TOTAL POTENTIAL STRATEGIC PLAN ITEMS TO BE BUDGETED IN FY 19/20 - CIP $2.95M
Strategic Plan Items Budgeted

Capital Improvement Plan

- Enhance Mobility & Connectivity $1.25M
  - $1M is included in the Capital Improvement Budget to update the City's General Plan - *Eastvale 2040*
  - $250K is also included in the Capital Improvement Budget to update and enhance the Trails Master Plan
The City was awarded an $8M grant for Active Transportation Plan, but requires matching funds of $1.6M from City sources. The $1.6M will come from the Capital Improvement Plan.

- Will provide installation of trails for people walking and riding bicycles along Scholar Way and Harrison Avenue with the City limits (approx. 5 miles).
- Connect neighborhoods, schools, and parks.
Strategic Plan Items Budgeted

Capital Improvement Plan

- Build City Hall $100K
  - $100K has been placed in the Capital Improvement Plan and will be used to begin the process of selecting a new City Hall / Library
  - Cost will be used to have a consultant conduct a site location assessment with design for a new City Hall / Library
Public Safety - Fire

1. Maintain current staff $4,853,466
2. Shared cost w/JV for new engine $5,299,316
3. **Add medic squad at Station 27** $6,065,175
4. Add medic engine at Station 27 $6,399,371

Cost to add medic squad at Station 27 is $1,069,887 to bring total contract price for CAL FIRE to $6,065,175 for FY 19/20.
Public Safety - Police

Riverside Sheriff Contract FY 19/20 - $10,342,912

***Budgeted amount for FY 19/20 includes a 2.19% retroactive increase from the RSO, and a projected 5.0% also provided by RSO

$9.6M X 1.0219 = $10.3M X 1.05 = $10.3M
Capital Improvement Plan

Roadway Safety:
  ATP Grant & Match
  Limonite Interchange Gateway Feature
  Miscellaneous Trail Improvements

Total - $10.2M
Capital Improvement Plan

Street Improvements:
- Limonite Gap
- Schleisman and Hamner Transition
- Street Name Signs

Total - $4.1M
Capital Improvement Plan

Citywide Maintenance:
- Miscellaneous Traffic Safety
- Fiber Broadband Infrastructure
- Communications Master Plan
- Eastvale 2040 (Eastvale Master Plan)

Total - $1.65M
Capital Improvement Plan

Land, Buildings, Facilities, & Equipment
Civic Center Site Planning
Altfillisch Flood Plain Modification

Total - $600K
Questions & Discussion