1. CALL TO ORDER

2. ROLL CALL

3. WORKSHOP
3.1 Fiscal Year 2020/21 Budget Workshop #2 – Goal Setting, General Fund and Capital Improvement Plan  
Submitted by: Amanda Wells, Finance Director/City Treasurer

RECOMMENDED ACTION(S):  
Discuss and provide direction to staff on budget priorities and goals for the General Fund and Capital Improvement Plan.

4. CLOSED SESSION ITEM(S) – None

5. INVOCATION

6. PLEDGE OF ALLEGIANCE

7. ADDITIONS/REVISIONS

The City Council may only add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the agency subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Council. If there is less than 2/3 of the Council members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of each section unless otherwise noted.

8. PRESENTATIONS/ANNOUNCEMENTS

8.1 Recognition of Community Enhancement & Safety Officer Jerod Perez for achieving his Certified Code Enforcement Officer (CCEO) Designation

8.2 Introduction of New Planning Manager Jason Killebrew

9. PUBLIC COMMENT

Any member of the public may address the Council on items within the Council’s subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person with a maximum of six minutes (time may be donated by one person). Please address your comments to the Council and do not engaged in dialogue with individual Councilmembers, City staff, or members of the audience. Blue speaker forms are available at the front table to the entrance of Council Chambers.

10. CONSENT CALENDAR

Consent Calendar items are normally enacted in one motion. The Mayor or City Council may remove a Consent Calendar item for separate action. If a member of the public would like to speak on a Consent Calendar item, please complete a blue “Public Comment Form” and submit to the City Clerk prior to the item.

10.1 City Council Meeting Minutes  
Submitted by: Marc A. Donohue, City Clerk/Communications Director

RECOMMENDED ACTION(S):  
Approve the minutes of the regular meeting held on February 26, 2020.
10.2 Eastvale Connection  
Submitted by: Bobbi Hawkins, Communications Specialist

RECOMMENDED ACTION(S):  
Receive and file the Eastvale Connection.

11. PUBLIC HEARINGS - None

12. CITY COUNCIL BUSINESS

12.1 Western Community Energy (WCE) Launch Presentation  
Submitted by: Marc A. Donohue, City Clerk/Communications Director

RECOMMENDED ACTION(S):  
Receive and file the presentation.

12.2 Approval of Accela Land Management Software Contract  
Submitted by: Gina Gibson-Williams, Community Development Director

RECOMMENDED ACTION(S):  
Approve the contract with Accela for land management software and increase the number of users from twenty (20) to thirty (30).

13. CITY MANAGER/CITY STAFF REPORT

14. CITY COUNCIL COMMUNICATIONS/COMMITTEE REPORTS

14.1 League of California Cities  
- Public Safety Committee (Tessari)  
- Community Services Committee (Rigby)

14.2 Southern California Association of Governments

14.3 Western Riverside Council of Governments

14.4 Riverside Transit Agency

14.5 Northwest Mosquito and Vector Control District

14.6 Riverside County Transportation Commission

14.7 Western Riverside County Regional Conversation Agency

14.8 JCSD Parks Commission

14.9 Western Community Energy

14.10 Finance Committee
14.11 City Council Communications

ADJOURNMENT – The next regular meeting of the Eastvale City Council is scheduled for Wednesday, March 25, 2020, at 6:30 p.m. at Eastvale City Hall Council Chambers, 12363 Limonite Avenue, Suite 900, Eastvale, CA 91752.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall, 12363 Limonite Avenue, Suite 910 and website of the City of Eastvale (www.eastvaleca.gov,) not less than 72 hours prior to the meeting. Dated this 5th day of March 2020.

Marc A. Donohue, MMC
City Clerk/Communications Director
AGENDA STAFF REPORT
City Council Meeting
Workshop
Agenda Item No. 3.1
March 11, 2020

Fiscal Year 2020/21 Budget Workshop #2 – Goal Setting, General Fund

Prepared By: Amanda Wells, Finance Director/City Treasurer

Recommended Action(s)
Discuss and provide direction to staff on budget priorities and goals for the General Fund.

Summary
Review public safety priorities and goals for the Fiscal Year 2020/21 Budget.

Background
The Fiscal Year 2020/21 Budget Workshop #2 will focus entirely on programs within the general fund. At this budget workshop, staff will present information relating to services and projected costs provided by Community Development, Economic Development, Communication and Community Engagement, capital improvements and infrastructure funded by the general fund, and organizational development.

In addition, the Riverside Sheriff’s Office will be coming back to provide additional options as a follow-up to the Public Safety Budget Workshop that took place on February 26, 2020.

Strategic Plan Action – Priority Level: N/A | Target #: 5 | Goal #: 1
Enhance transparency e.g. “open government.”

Fiscal Impact
Not Applicable.

Prior City Council/Commission Action
Not Applicable.

Attachment(s)
None
MINUTES
CITY OF EASTVALE

City Council Regular Meeting
Wednesday, February 26, 2020
Regular Meeting: 6:30 P.M.

Eastvale City Council Chambers
12363 Limonite Avenue, Suite 900
Eastvale, CA 91752

1. CALL TO ORDER

The regular meeting of the Eastvale City Council was called to order at 6:30 p.m. by Mayor Plott.

2. ROLL CALL

Present: Councilmembers Lorimore, Rigby, Tessari, and Mayor Plott

Absent: Mayor Pro Tem Yow

City Staff
Present: City Manager Jones, City Attorney Vega, and City Clerk/Communications Director Donohue were present at Roll Call. Other staff members were present and responded to questions.

3. CLOSED SESSION PUBLIC COMMENT - None

4. CLOSED SESSION ITEM(S) - None

5. INVOCATION

Rabbi Mendy Harlig offered the invocation.

6. PLEDGE OF ALLEGIANCE

Councilmember Lorimore led the Pledge of Allegiance.

7. ADDITIONS/REVISIONS - None

8. PRESENTATIONS/ANNOUNCEMENTS

8.1 Eastvale Public Library Update

An update was provided.
8.2 Student Liaison Report
An update was provided.

8.3 Norco College Presentation on Measure A
An update was provided.

8.4 2020 Census Update
An update was provided.

9. PUBLIC COMMENTS

The following individual(s) provided public comment:

1. Meya S. Saints, Eastvale Resident
2. Laurny Sanchez, Eastvale Resident
3. Blake Martins, Eastvale Resident
4. Etana Daniel, Eastvale Resident
5. Joaquin Legaspi, Eastvale Resident
6. Emma Imakarar, Eastvale Resident
7. Morgan Wingate, Eastvale Resident
8. Jason Bryant, Eastvale Resident
9. Paoia Velazquez, Eastvale Resident
10. Raul Chavez, Eastvale Resident
11. Jason Isaac, Eastvale Resident
12. Akshat Muir, Eastvale Resident
13. Andrew Tamengisel, Eastvale Resident
14. Mateo Fernandez, Eastvale Resident
15. Andrew Mendoza, Eastvale Resident
16. Matthew Tsang, Eastvale Resident
17. Jimmy Jin, Eastvale Resident
18. Kayla McCord, Eastvale Resident
19. Michael O’Connor, Eastvale Resident

10. CONSENT CALENDAR

A member of the public requested to speak on item 10.9 and Councilmember Rigby requested to pull Item 10.6 for further discussion.

On motion of Councilmember Lorimore and second by Councilmember Tessari, the City Council voted unanimously to approve Consent Calendar Item Nos. 10.1 – 10.5 & 10.7 – 10.8.
10.1 City Council Meeting Minutes

Approved the minutes of the regular meeting held on February 12, 2020.

10.2 Eastvale Connection

Received and filed the Eastvale Connection.

10.3 Communications Monthly Summary

Received and filed the Communications Monthly Summary.

10.4 Crime Statistics – December 2019

Received and filed the Eastvale Crime Statistics for December 2019.

10.5 Planning Department Update

Received and filed the Planning Department Update.

10.7 Treasurer’s Report – Quarter Ended December 31, 2019

Received and filed the Treasurer’s Report.

10.8 Acceptance of Parcel Map No. 37649 – The Merge Northeast Corner of Archibald Avenue and Limonite Avenue

1. Adopted a Resolution, approving the Final Map for Parcel Map No. 37649; and
2. Authorized the City Manager to execute the Subdivision Improvement Agreement and
3. Authorized the City Manager to execute the RBBD and TUMF Credit Agreements.

ITEM(S) REMOVED FROM THE CONSENT CALENDAR

10.6 Public Works Department Update

Councilmembers discussed the item and staff answered related questions.

Mayor Plott opened the public comment period.

With no one desiring to speak on this item, Mayor Plott closed the public comment period.

On motion of Councilmember Rigby and second by Councilmember Lorimore, the City Council voted 4-0, to Receive and file the Public Works Department Update and include the following projects in future Public Works Department Updates:
1. 65th Street Project
2. Median Project on Limonite Avenue between Scholar Way and Sumner Avenue
3. Streetlight signal on Walters Street and Hellman Avenue
4. Streetlight signal on Bellegrave Avenue and Scholar Way

10.9 Adopt Ordinance No. 2020-01 – Administrative Nuisance Abatement & Citation Ordinance Update (Second Reading)

Mayor Plott opened the public comment period.

The following individual(s) provided public comment:

Michael O'Connor, Eastvale Resident

With no one else desiring to speak on this item, Mayor Plott closed the public comment period.

On motion of Councilmember Rigby and second by Councilmember Lorimore, the City Council voted 4-0, to adopt Ordinance 2020-01 – Administrative Nuisance Abatement & Citation Ordinance Update.

11. PUBLIC HEARINGS – None

12. CITY COUNCIL BUSINESS

12.1 Selection of Professional On-Call Services Proposals

Gina Gibson-Williams, Community Development Director made a presentation and responded to City Council inquiries.

Mayor Plott opened the public comment period.

The following individual(s) provided public comment:

Julie Montelongo, Eastvale Resident

With no one else desiring to speak on this item, Mayor Plott closed the public comment period.

The City Council discussed the item and staff answered related questions.

On motion of Councilmember Tessari and second by Councilmember Rigby, the City Council voted 3-1 (with Councilmember Lorimore voting no) to:

1. Approve the recommended consultants to provide on-call professional services to the City as needed; and
2. Authorize the City Manager to execute agreements for on-call professional services with the selected consultants for their respective categories for a term not-to-exceed 3 years with the potential for two one year extensions in amounts not-to-exceed $100,000 per fiscal year, or $250,000 per fiscal year for the categories of Landscape Architecture, Street Design for Major Corridors, Downtown Urban Design, Multi-Use Trail Design, and Circulation and Transportation Planning and Design, subject to review and approval of the agreements by the City Attorney, with the following modifications:

(1) A clause be included in the contract that states that the agreement is non-exclusive.
(2) Individual tasks or projects that exceed the City Manager’s signing authority, would have to be approved by the City Council.

12.2 Acceptance of Public Improvements of Parcel No. 36487, Tarpon Property Ownership 2 LLC (Goodman), – Project 11-0271

Contract Engineer Hemsley summarized the staff report and responded to City Council inquiries.

Mayor Plott opened the public comment period.

With no one desiring to speak on this item, Mayor Plott closed the public comment period.

The City Council discussed the item and staff answered related questions.

On motion of Councilmember Lorimore and second by Councilmember Tessari, the City Council voted unanimously to:

1. Adopt a Resolution accepting as complete the Public Improvements for Parcel No. 36487 – Project 11-0271; and,
2. Approve and authorize the City Manager to execute the Bond Exoneration and Public Improvement Maintenance Agreement.

12.3 Prohibit Parking on Portions of Caxton Street, Badminton Street and Oakdale Street between 10:00 p.m. and 6:00 a.m.

Community Enhancement & Safety Manager Terfehr summarized the staff report and responded to City Council inquiries.

Mayor Plott opened the public comment period.

The following individual(s) provided public comment:

1. Michael Guerin, Eastvale Resident
2. Diane Vencek, Eastvale Resident
3. Julie Montelongo, Eastvale Resident (time donated by Victoria Gracia, Eastvale Resident)
4. Elsa Roman, Eastvale Resident
5. Peter Peng, Eastvale Resident
6. Michael O’Connor, Eastvale Resident

With no one else desiring to speak on this item, Mayor Plott closed the public comment period.

The City Council discussed the item and staff answered related questions.

On motion of Councilmember Lorimore and second by Councilmember Tessari, the City Council voted unanimously to adopt a Resolution prohibiting parking on specified areas of the Southside of Oakdale Street, Badminton Street and Caxton Street between the hours of 11:00 p.m. to 6:00 a.m., along with the following conditions:

1. The parking restrictions be evaluated after 30 days of implementation
2. Continue to work with the HOA to enhance the lighting and security system

12.4 Limonite Gap Closure Project Bridge Aesthetics/Geometrics Review

Contractors Darin Johnson & Josh Cooper made a presentation and responded to City Council inquiries.

Mayor Plott opened the public comment period.

The following individual(s) provided public comment:

Michael O’ Connor, Eastvale Resident

With no one else desiring to speak on this item, Mayor Plott closed the public comment period.

The City Council discussed the item and staff answered related questions.

The City Council reviewed and provided comments related to the vehicular and pedestrian bridge aesthetics and geometrics for the Limonite Gap Closure Project.

Mayor Plott requested to move item 15.1 as the next item on the agenda, there were no objections.

15. WORKSHOP

15.1 Fiscal Year 2020/21 Budget Workshop #1 – Goal Setting, Public Safety
Finance Director/City Treasurer Wells & other City staff made a presentation and responded to City Council inquiries.

Mayor Plott opened the public comment period.

The following individual(s) made public comment:

1. Keith White, Eastvale Resident
2. Michael O’ Connor, Eastvale Resident
3. Ike Bootsma, Eastvale Resident

With no one else desiring to speak on this item, Mayor Plott closed the public comment period.

By consensus, the City Council authorized the City Council meeting to continue after 11:00 p.m.

The City Council discussed and provided direction to staff on Budget Priorities and Goals for Public Safety.

12.5 State Senate Bill 743 (SB 743) Implementation Educational Presentation

Contractor Tom Mericle made a presentation and responded to City Council inquiries.

Mayor Plott opened the public comment period.

With no one desiring to speak on this item, Mayor Plott closed the public comment period.

The City Council discussed the item and staff answered related questions.

By consensus, the City Council received and filed the presentation.

13. CITY MANAGER REPORT/CITY STAFF REPORT

City Manager Jones provided an update on upcoming City events.

14. CITY COUNCIL COMMUNICATIONS/COMMITTEE REPORTS

14.1 League of California Cities

Councilmember Lorimore provided a report.

14.2 Southern California Association of Governments

Councilmember Lorimore provided a report.
14.3 Western Riverside Council of Governments
No report was provided.

14.4 Riverside Transit Agency
No update was provided.

14.5 Northwest Mosquito and Vector Control District
Councilmember Tessari provided a report.

14.6 Riverside County Transportation Commission
Councilmember Lorimore provided a report.

14.7 Western Riverside County Regional Conservation Authority
No report was provided.

14.8 JCSD Parks Commission
Councilmember Rigby provided a report.

14.9 Western Community Energy
Councilmember Rigby provided a report.

14.10 Finance Committee
No report was provided.

14.11 City Council Communication
Councilmember Rigby provided comments.
Mayor Plott provided comments.

ADJOURNMENT – Mayor Plott adjourned the meeting at 11:37 p.m. The next regular meeting of the Eastvale City Council is scheduled for Wednesday, March 11, 2020 at 6:30 p.m.

______________________________
Marc A. Donohue, MMC
City Clerk
EASTVALE CONNECTION

PUBLIC MEETING SCHEDULE

EASTVALE CITY COUNCIL

Wednesday, March 25, 2020 @ 6:30 p.m.

EASTVALE PLANNING COMMISSION

Wednesday, March 18, 2020 @ 6:00 p.m.

EASTVALE PUBLIC SAFETY COMMISSION

Tuesday, March 24, 2020 @ 6:00 p.m.

EASTVALE PARKS COMMISSION*

No Scheduled Meeting this Month

Meetings are held at: Eastvale Council Chambers | 12363 Limonite Ave. Suite 900

*Parks Commission meetings are held at: Eastvale Community Center

UPCOMING EVENTS

March 21, 2020: US Passport Day
March 21, 2020: CNUSD Festival of Arts
April 18, 2020: Residential Clean-Up and Paper Shredding Event
April 25, 2020: Mary Kay Foundation's MK5K

Stay Connected!

12363 Limonite Ave. Ste. 910
Eastvale, CA 91752

T: (951) 361-0900
F: (951) 685-1225
E: info@EastvaleCA.gov

WWW.EASTVALECA.GOV
Western Community Energy (WCE) Launch Presentation

Prepared By: Marc A. Donohue, City Clerk/Communications Director

Recommended Action(s)
Receive and file the presentation.

Summary
On July 24, 2019, the City Council approved the City of Eastvale’s participation in Western Community Energy (WCE). WCE is set to begin providing service in Eastvale in May 2020. Tyler Masters, Program Manager, from WCE is providing this presentation to better inform the community of the coming changes and to answer any questions.

Background
On July 25, 2018, the City of Eastvale City Council joined six other jurisdictions creating the Western Community Energy (WCE), a joint powers authority. WCE is a Community Choice Aggregation (CCA) program modeled after similar existing programs in California pursuant to state law (AB 117, 2002). Community Choice Aggregation allows for communities to join together to purchase electricity on behalf of its community members. Community Choice Programs are administered by local governments with a mission to provide competitive alternatives to investor-owned utility sources, such as Southern California Edison (SCE). CCA programs have a track record of delivering savings on customers’ electric bills while providing clean power to the grid.

In order to get the word out about this new program, WCE has participated in a number of community events such as the Fall Festival and Picnic in the Park. The City has also featured it on previous editions of the “Eastvale Weekly” and “What’s New Eastvale” during the last few months along with outreach on our social media platforms.
For more information about WCE, please visit [www.westerncommunityenergy.com](http://www.westerncommunityenergy.com) or contact their call center at 866-356-4175.

**Strategic Plan Action – Priority Level: N/A | Target #: 5 | Goal #: 1**

Enhance transparency e.g. “open government.”

**Fiscal Impact**

WCE staff and consultants have continued to re-examine all the data inputs to its financial projections; the analysis continues to conclude that WCE could still provide overall bill cost-savings to customers of approximately 2 percent.

**Prior City Council/Commission Action**

The City Council approved the City of Eastvale’s continued participation in WCE at the July 24, 2019 City Council meeting.

**Attachment(s)**

Not Applicable.
AGENDA STAFF REPORT
City Council Meeting
City Council Business
Agenda Item No. 12.2
March 11, 2020

Approval of Accela Land Management Software Contract

Prepared By: Gina Gibson-Williams, Community Development Director

Recommended Action(s)

Approve the contract with Accela for land management software and increase the number of users from twenty (20) to thirty (30).

Summary

Accela is a cloud-based land management software system that allows city staff to track incoming development projects. An initial contract with Accela was signed on March 24, 2015. The contract was renewed in March of 2019 to March 2020. The Community Development Department uses the system to manage the land development and permitting services and desires to renew the contract. The current contract with Accela allows up to 20 users, and city staff wants to expand the services to include Planning, Engineering and Capital Improvement Projects (CIP) which requires ten (10) additional licenses.

Background

Expanding the Accela system to include all Divisions responsible for land development will expedite plan review and streamline the financial accounting for each development. The system will also be expanded to include public access to permit data through a Citizen Access portal. Accela’s automation allows getting projects through the development process in a timely and efficient manner. The goal of Accela is to decrease time and increase efficiency and streamline entitlement to deliver projects on time and within budget.

The Community Development Department negotiated a three-year contract with thirty subscribers and an annual increase of 3% instead of a one-year contract with an annual increase of 5%.
The benefits of Accela include:

1. UP to a 50% reduction in permit turnaround time;
2. Automatic calculation of permit fees;
3. Streamlined workflow and coordinated review of projects;
4. Simultaneous electronic plan review;
5. Automated notification to applicant of project status;
6. Online inspection requests and scheduling;
7. Real-time inspections using mobile devices;
8. Automatic routing for re-inspections;
9. Deposit cost recovery; and
10. Reporting and analytics.

Strategic Plan Action – Priority Level: 1A | Target #: 4 | Goal #: 1

Strengthen organizational development and effectiveness.

Fiscal Impact

The impact to the General Fund is $271,900.18 over three years from March 2020 to March 2023. Funds in the amount of $271,900.18 are budgeted in account #100.240.6615. The annual costs over the three-year period are as follows:

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Prior City Council/Commission Action

On March 11, 2015, City Council awarded the initial contract for software with Accela for land management solutions in the amount of $45,372 for one year. The initial contract included 20 subscription users and carried an annual 5% increase per year. From 2015 to 2019, the contract renewed on an annual basis.

Attachment(s)

1. Quote from Accela
2. Accela Infographic
# RENEWAL ORDER FORM

## Address Information

**Bill To:**
City of Eastvale, CA  
12363 Limonite Ave. Suite 910  
Eastvale, California, 91752  
United States

Billing Contact: Maggie Berganza  
Billing Phone: (951) 703-4436  
Billing Email Address:

**Ship To:**
City of Eastvale, CA  
12363 Limonite Ave. Ste 910  
Eastvale, California, 91752  
United States

Billing Contact: Maggie Berganza  
Billing Phone: (951) 703-4436  
Billing Email Address:

## Services

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<th>End Date</th>
<th>Term (Mths)</th>
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**Total**: $59,342.89

## Year 2

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**Total**: $90,606.99

## Year 3

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**Total**: $93,325.20
## Renewal Terms / Information

### General Information

| Governing Agreement(s) | This Order Form is governed by the applicable terms found at: [www.accela.com/terms](http://www.accela.com/terms). |

### Order Terms

| Order Start Date | Unless otherwise specified in the Special Order Terms:  
\- Software Licenses & Subscriptions start on the date of delivery by Accela;  
\- Hosting and Support start on Accela’s delivery of the software hosted and/or supported.; |
| Order Duration | Unless otherwise specified in the Special Order Terms:  
\- Subscriptions continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months). Thereafter Subscriptions automatically renew annually as calculated from Order Start Date of Customer’s first Subscription purchase.  
\- Any Software Licenses or Hardware are one-time, non-refundable purchases.  
\- Hosting and Support continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months).  
\- Professional Services continue for the duration as outlined in the applicable Statement of Work, Exhibit or the Governing Agreement, as applicable. |
| Special Order Terms | This Order Form replaces all previous order forms for the terms listed above and will govern the Software, Maintenance, and/or Services items listed on Page 2 of this Order Form.  
\- In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.  
\- For Software Licenses, Accela may terminate this Order Form in the event the Software is phased out across Accela’s customer base. In such event, Accela will provide Customer sufficient advance notice and the parties will mutually agree to a migration plan for converting Customer to another Accela generally-available offering with comparable functionality. |

### Payment Terms

<p>| Currency | USD |
| Invoice Date | Unless otherwise stated in the Special Payment Terms, Invoice for the Grand Total $ above will be issued on the Order Start Date. |
| Payment Due Date | Unless otherwise stated in the Special Payment Terms or the Governing Agreement(s), all payments are due on the Invoice Date and payable <strong>net 30 days</strong>. |
| Special Payment Terms | None unless otherwise specified in this section. |
| Purchase Order | If Customer requires PO number on invoices, it <strong>must</strong> be provided to the right and Customer <strong>must</strong> provide copy of the PO prior to invoice issuance. If no PO number provided prior to invoice issuance date, invoices issued on this Order Form will be valid without a PO reference. | PO# |</p>
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<td>Dated:</td>
</tr>
<tr>
<td>(Month, Day, Year)</td>
<td>(Month, Day, Year)</td>
</tr>
</tbody>
</table>
# ORDER FORM

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12363 Limonite Ave. Ste 910  
Eastvale, California, 91752  
United States

## Services

<table>
<thead>
<tr>
<th>Services Year1</th>
<th>Start Date</th>
<th>End Date</th>
<th>Term (Mths)</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accela Civic Platform Silver - Subscription User</td>
<td>03/26/2020</td>
<td>03/25/2021</td>
<td>12</td>
<td>$2,862.51</td>
<td>10.00</td>
<td>$28,625.10</td>
</tr>
</tbody>
</table>

**Total** | | | | | | **$28,625.10** |

## Annual Pricing Summary

<table>
<thead>
<tr>
<th>Fees</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>$28,625.10</td>
</tr>
<tr>
<td>Total</td>
<td><strong>$28,625.10</strong></td>
</tr>
</tbody>
</table>

## Additional Terms

Proposed by: Matthew Donovan  
Contact Phone:  
Contact Email: mdonovan@accela.com  
Quote ID: Q-14877  
Valid Through: 10/03/2019  
Currency: USD
1. No additional or conflicting terms or conditions stated in Customer’s order documentation, including purchase orders, will be incorporated into or form any part of this Order Form or the governing agreement, and all such terms or conditions will be null.

2. This Order Form is governed by the applicable Accela terms found at www.accela.com/terms, unless Customer has an effective master agreement executed by Accela for such services as referenced in this Order Form, in which case such master agreement will govern.

3. All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.

4. If this Order Form is executed and/or returned to Accela by Customer after the Order State Date above, Accela may adjust the Order Start Date and Order End Date without increasing the total price based on the date Accela activates the products and provided that the total term length does not change.

**ACCELA**

By: ________________________________

(Signature)

______________________________

(Print Name)

Its: ________________________________

(Title)

Dated: ________________________________

(Month, Day, Year)

**CUSTOMER**

By: ________________________________

(Signature)

______________________________

(Print Name)

Its: ________________________________

(Title)

Dated: ________________________________

(Month, Day, Year)
Cut Permit Turnaround Times By 50%
Keep community development projects on time and on budget

The Permitting Process: Traditional Versus Digital

<table>
<thead>
<tr>
<th>Traditional Process</th>
<th>Digital Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>Builder drives to agency office to fill out paper application and submit plans for</td>
<td>Builder completes application online 24/7</td>
</tr>
<tr>
<td>review during agency office hours</td>
<td>Permit fees are automatically calculated and all fees paid online</td>
</tr>
<tr>
<td>Permit fees are calculated and, if applicable, review fees are paid, often using paper check requiring handling</td>
<td>Application is received and plans are automatically forwarded to appropriate parties for review</td>
</tr>
<tr>
<td>Application sits in a queue before being reviewed</td>
<td></td>
</tr>
<tr>
<td>Agency employee reviews application for completeness and sends a letter or calls the</td>
<td></td>
</tr>
<tr>
<td>builder if more information is needed. Builder may need to return to the office</td>
<td></td>
</tr>
<tr>
<td>Once application is complete, agency employee routes paper file for review depending</td>
<td></td>
</tr>
<tr>
<td>on permit type. This may take anywhere from one to 30 days depending on number of</td>
<td></td>
</tr>
<tr>
<td>applications in the queue, scope and complexity of project</td>
<td></td>
</tr>
<tr>
<td>Reviewer manually pulls confirmation of plan approval, any conditional plan approval</td>
<td></td>
</tr>
<tr>
<td>requirements, and relevant zoning and code information attached to the building permit</td>
<td></td>
</tr>
<tr>
<td>file</td>
<td></td>
</tr>
<tr>
<td>Permit is issued and fees are paid, which may require the builder returning to the</td>
<td></td>
</tr>
<tr>
<td>agency, and construction begins</td>
<td></td>
</tr>
<tr>
<td>Inspection appointment is requested by applicant often by phone or utilizing an IVR</td>
<td></td>
</tr>
<tr>
<td>system</td>
<td></td>
</tr>
</tbody>
</table>

**STEPS ELIMINATED**
Automated notifications are sent to contacts informing them of missing information, which can be submitted online
Application routing occurs in Step 3
Plans are reviewed electronically. Multiple reviewers can share, mark-up and comment online and approve plans simultaneously
Permit is automatically generated and sent to applicant
Inspections are requested online and scheduled, assigned and routed automatically
### Traditional Process


10. If additional information is needed in field, inspector drives back to the office.

11. Inspection pass/fail results are delivered to builder via phone, email or mail.

12. If revisions are requested, process starts over for each additional inspection.

13. Once approved, inspector provides completed form to administrative staff who keys permit information into agency system.

14. Builder advances to next stage of construction and possibly new set of permits needed for project until final inspection is complete. This may require multiple visits to the agency office and manual paper handling.

15. Certificate of Occupancy is issued via mail or picked up at agency office.

### Digital Process

1. Inspectors perform onsite inspections from their mobile devices, accessing all information electronically and empowering them to stay 100% in the field.

2. **STEP ELIMINATED** Inspectors access real-time information from the agency database in the field.

3. Inspection pass/fail results are delivered to builder via phone, email or mail.

4. **STEP ELIMINATED** Additional inspections for revisions automatically routed as needed.

5. **STEP ELIMINATED** All inspection records are stored electronically and entered at point of inspection.

6. Builder advances to next stage of construction and possibly new set of permits needed for project until final inspection is complete. All inspection results are generated automatically online.

7. **STEP ELIMINATED** Certificate of Occupancy task is automatically generated and may be issued electronically after final inspection.

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**Enabling Community Growth**

Developers, contractors and project owners rely on government agencies to process applications quickly and efficiently to keep their ventures on time and on budget. Accela’s Civic Application for Building helps agencies streamline and eliminate steps within their permitting process.

**Ready to take the next step?**

[www.accela.com/building](http://www.accela.com/building)