



EASTVALE COMMUNITY FOUNDATION REGULAR MEETING AGENDA

**Eastvale City Hall
12363 Limonite Ave, Suite 910, Eastvale, CA 91752
Monday, June 20, 2016, at 5:30 P.M.**

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE

Board Members: Gregory Coker, Carolyn Corrao, Jenniffer Rodriguez, Ric Welch
Board Secretary: Jonathan Shardlow
Asst. Executive Director: VACANT
Executive Director: Dawn Hook

3. PRESENTATIONS - None

4. PUBLIC COMMENT

This is the time when any member of the public may bring a matter to the attention of the Eastvale Community Foundation that is within the jurisdiction of the Board. The Ralph M. Brown act limits the Board Member's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting. The Board Members may discuss or ask questions for clarification, if desired, at this time. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

5. ADDITIONS/DELETIONS TO AGENDA

6. CONSENT CALENDAR

6.1 Minutes

RECOMMENDATION: Approve the minutes from the May 16, 2016 regular meeting.

7. BUSINESS ITEMS

7.1 Military Banner Update

RECOMMENDATION: Receive verbal update from Executive Director Hook.

7.2 Finance Report

RECOMMENDATION: Receive verbal update from Executive Director Hook.

7.3 CDGB Update

RECOMMENDATION: Receive verbal update from Board Member Shardlow.

7.4 Vision Plan

RECOMMENDATION: Receive verbal update from Board Member Shardlow.

7.5 Annual Beautification Award

RECOMMENDATION: Receive verbal update from Executive Director Hook.

8. BOARD MEMBER COMMUNICATIONS

9. ADJOURNMENT

The next regular meeting of the Eastvale Community Foundation will be held on July 18, 2016 at 5:30 p.m. at Eastvale City Hall, 12363 Limonite Avenue, Suite 910, Eastvale, CA 91752

I, Marc Donohue, City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted seventy-two (72) hours prior to the meeting, per Government Code 54954.2, at the following locations: City Hall, 12363 Limonite Ave. Suite 910; Rosa Parks Elementary School, 13830 Whispering Hills Drive; Eastvale Library, 7447 Scholar Way; and on the City's website (www.eastvaleca.gov)

MINUTES
REGULAR MEETING OF THE EASTVALE
COMMUNITY FOUNDATION BOARD

Monday, May 16, 2016

5:30 P.M.

Eastvale City Hall, 12363 Limonite Avenue, Suite 910

1. CALL TO ORDER: 5:37 p.m.

2. ROLL CALL:

Board Members present: Board Members Coker, Shardlow, Welch (represented by Rafael Gonzalez), Executive Director Hook.

Board Members absent: Board Members Corrao, Rodriguez.

Staff Members present: Recording Secretary Wuence.

The Pledge of Allegiance was presented by Board Member Coker.

3. PRESENTATIONS/ANNOUNCEMENTS:

There were no Presentations or Announcements.

4. PUBLIC COMMENT/CITIZEN PARTICIPATION:

There was no Public Comment.

5. ADDITIONS/DELETIONS TO AGENDA:

There were no Additions/Deletions to the agenda.

6. CONSENT CALENDAR:

6.1. Minutes – April 18, 2016 Regular Meeting.

Recommendation: Approve the minutes from the April 18, 2016 Regular Meeting.

Motion: Moved by Shardlow, seconded by Coker, to approve the Minutes from the April 18, 2016 Regular Meeting.

Motion carried 4-0 with Corrao and Rodriguez absent.

7. BUSINESS ITEMS:

7.1 Military Banner Update

Recommendation: Receive verbal update from Executive Director Hook.

Executive Director Hook requested help from Board Member Coker to visit DekraLite. It was noted that there would need to be a site visit to the street to verify pole numbers and banner locations. There was discussion regarding the timing of banner installations and repairs by DekraLite. It was decided that new banners would be installed quarterly and any banners requiring repair would need to be repaired within 72 hours.

7.2 **Finance Report**

Recommendation: Receive verbal update from Executive Director Hook.

Executive Director Hook noted that the bank cards would need to be updated. There was discussion regarding an unpaid bill for State of the City flyers. There was discussion regarding the financials and Executive Director Hook stated that she would email the financial report and bank statement to the Board. It was noted that a budget would need to be created for the Foundation.

7.3 **CDBG Update**

Recommendation: Receive verbal update from Board Member Shardlow.

The Board reviewed and discussed all scholarship applications received.

The Board determined that two of the applications submitted did not meet scholarship approval requirements.

Motion: Moved by Shardlow, seconded by Coker, to approve all eligible scholarship applications received for amounts up to \$300 per child.

Motion carried 4-0 with Rodriguez absent.

It was noted that the Board would decide on 2016-2017 CDBG Scholarship participation at their next regular meeting.

7.4 **Vision Plan**

Recommendation: Receive verbal update from Board Member Shardlow.

Executive Director Hook noted that she would be attending the upcoming Town Hall meeting. There was discussion regarding possibly changing the date of the Golf Tournament.

Executive Director Hook noted that the City Council approved the use of the “E” logo for sales of other products by the Foundation. She noted that an Eastvale Store cabinet could be placed at City Hall to sell Foundation items.

There was discussion regarding welcome signs on the Water Tower on Schleisman, way finding signs in the parks, and a possible Valentine’s Day Dinner event at the Community Center.

It was decided that an Annual Beautification Award would be added as an agenda item for discussion at the next meeting.

Executive Director Hook requested all Board Members and representatives attend the City Council Meeting on May 25.

The Board reviewed the draft letter to solicit vendors and sponsors for the Beer Garden.

There was discussion regarding vendors at Picnic in the Park, including verification of ABC licenses for beer and wine vendors at the Beer Garden. There was discussion regarding the possibility of holding the Beer Garden on Sunday in addition to Friday and Saturday.

Executive Director Hook requested all Board Members wear their green shirts to the next meeting for a group photo.

8. BOARD MEMBER COMMUNICATIONS:

There were no communications.

9. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:50 p.m.

*Submitted by Margo Wuence, Recording Secretary
Reviewed and edited by Marc Donohue, City Clerk*