



# AGENDA

## PUBLIC SAFETY COMMISSION

### CITY OF EASTVALE

**Regular Meeting**  
**Tuesday, May 24, 2016**  
**6:00 P.M.**

**Rosa Parks Elementary School**  
**13830 Whispering Hills Drive**  
**Eastvale, CA 92880**

**1. CALL TO ORDER**

**2. ROLL CALL/PLEDGE OF ALLEGIANCE**

Commissioners: Christian DaCosta, David Flores, Sean Parilla  
Vice-Chair: Anwer Khan  
Chair: Christopher Hook

**3. PRESENTATIONS**

- 3.1 Monthly Police Department Update
- 3.2 Monthly Fire Department Update

**4. CONSENT CALENDAR**

- 4.1 Public Safety Commission Minutes

RECOMMENDATION: Approve the minutes from the regular meeting held on April 26, 2016.

- 4.2 Public Safety, Crime Prevention and Traffic Related Communications

RECOMMENDATION: Receive and file.

- 4.3 Eastvale Connection

RECOMMENDATION: Receive and file.

- 4.4 Update on Public Works Department Projects

RECOMMENDATION: Receive and file.

**5. BUSINESS ITEMS**

5.1 Emergency Management Update

RECOMMENDATION: Receive and file.

5.2 Truck Route Study Update

RECOMMENDATION: Receive and file.

5.3 Residential Permit Parking Program

RECOMMENDATION: Receive report for discussion and direction to staff.

**6. PUBLIC COMMENT**

This is the time when any member of the public may bring a matter to the attention of the Public Safety Commission that is within the jurisdiction of the Commission. The Ralph M. Brown act limits the Commission's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may discuss or ask questions for clarification, if desired, at this time. Although voluntary, we ask that you fill out a "Speaker Request Form", available at the side table. The completed form is to be submitted to the Recording Secretary prior to being heard. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

**7. CITY STAFF REPORT**

**8. COMMISSION COMMUNICATIONS**

**9. FUTURE AGENDA ITEMS**

**10. ADJOURNMENT**

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The next regular meeting of the Eastvale Public Safety Commission will be held on June 28, 2016 at 6:00 p.m. at Rosa Parks Elementary School.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

I, Marc Donohue, City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted seventy-two (72) hours prior to the meeting, per Government Code 54954.2, at the following locations: City Hall, 12363 Limonite Ave. Suite 910; Rosa Parks Elementary School, 13830 Whispering Hills Drive; Eastvale Library, 7447 Scholar Way; and on the City's website ([www.eastvaleca.gov](http://www.eastvaleca.gov))

**MINUTES**  
**MEETING OF THE PUBLIC SAFETY COMMISSION**  
**OF THE CITY OF EASTVALE**  
**Wednesday, April 26, 2016**  
**6:00 P.M.**  
**Rosa Parks Elementary School**  
**13830 Whispering Hills Drive**  
**Eastvale, CA 92880**

1. **CALL TO ORDER** – 6:11 p.m.
2. **ROLL CALL/PLEDGE OF ALLEGIANCE**

Commissioners Present – DaCosta, Flores, Vice-Chair Khan, Chair Hook  
Commissioners Absent – Parilla

Staff Members Present – City Manager Nissen, City Engineer Indrawan, Code Enforcement Officer Lopez, and Recording Secretary Urtado.

The pledge of allegiance was presented by Chair Hook.

3. **PRESENTATIONS**

- 3.1 Monthly Police Department Update

Lieutenant Forbes provided the staff report for this item. He introduced Sergeant Bill Davis, whom is in charge of traffic enforcement.

Lieutenant Forbes provided a summary of the calls for service and traffic statistics for the month, including operations as well as citations for the period. In response to Commissioner Flores’ request for information on disturbance calls, Lieutenant Forbes noted that in the span of January-March 2016, one hundred and twenty-six disturbance calls were received, of those one hundred and two were noise related. He also noted that the bulk of the noise related calls were received between 8 p.m. and 2-3 a.m. Commissioner Flores thanked Lieutenant Forbes for the report, and there was discussion about the levels of citations.

Commissioner Flores inquired about theft and vandalism suspects that were mentioned in Lieutenant Forbes’ report, and asked if they were related to the recent mail thefts throughout the city. Lieutenant Forbes noted that they were not related. Commissioner Flores then thanked the sheriff’s department for their work and for responding to his call that was made to the department.

Vice-Chair Khan inquired about response time processes and the different tiers of calls. Lieutenant Forbes explained the process that takes place when a call is received and how

dispatchers categorize the calls. He also explained the different priority tiers in which calls are categorized.

Vice-Chair Khan inquired about one of the speed trailers that was previously in need of repair, and asked if had been repaired. City Engineer Indrawan noted that it was repaired. Chair Hook inquired about citations in relation to the ordinance on noise complaints. Lieutenant Forbes explained that citations are given at the discretion of the deputy, and that it is up to the deputy to decide if a citation is deemed necessary to be given. Commissioner Flores inquired about the process one goes through if given a citation, and Lieutenant Forbes explained.

### 3.2 Monthly Fire Department Update

Battalion Chief Scribner provided the staff report for this item. He provided a summary on the average calls per day as well as the average response times. He noted that in comparison to last year, the number of calls have decreased by twenty eight.

Battalion Chief Scribner provided an update on the construction of Fire Station No. 31, noting that construction is about a month ahead of schedule, as a result of the lack of rain. Chair Hook thanked Battalion Chief Scribner, and the Fire Department as a whole, for allowing tours at the station between the hours of 8 a.m. and 5 p.m. He noted that they are informative and a fun experience for kids.

### 3.3 Employee Introduction: Vanessa Lopez, Code Enforcement Officer

City Manager Nissen introduced Code Enforcement Officer Vanessa Lopez, noting her background and achievements.

## 4. CONSENT CALENDAR

### 4.1 Public Safety Commission Minutes

RECOMMENDATION: Approve the minutes from the regular meeting held on March 22, 2016.

### 4.2 Public Safety, Crime Prevention and Traffic Related Communications

RECOMMENDATION: Receive and file.

### 4.3 Eastvale Connection

RECOMMENDATION: Receive and file.

### 4.4 Public Works Department Update

RECOMMENDATION: Receive and file.

Motion: Moved by Commissioner DaCosta, seconded by Vice-Chair Khan to receive and file the consent calendar.

Motion carried 4-0 with Commissioners DaCosta, Flores, Vice-Chair Khan, and Chair Hook voting aye.

## **5. BUSINESS ITEMS**

### **5.1 Pole Mounted Observation Camera System Policy**

#### RECOMMENDATIONS:

1. Review for discussion; and
2. Recommend to the City Council for approval

Lieutenant Forbes and City Engineer Indrawan provided a PowerPoint presentation for the item. They provided background information, list of tasks, and camera specifications. City Manager Nissen noted the item was brought by Mayor Pro Tem Tessari to the Public Safety Commission to provide input and feedback.

City Manager Nissen noted that the Pole Mounted Observation Camera System is not meant to be a surveillance system, also noting that there is a misconception in the City of Eastvale that traffic sensors are cameras.

Chair Hook inquired about camera access, regarding who would have access to the camera footage once they would be installed. City Manager Nissen noted that only the City Manager and a designee, most likely from the Sheriff's Department, would have access, although there is the ability to add up to thirty two users.

Chair Hook inquired about the time and cost to move the cameras, as well as what factors would be taken into consideration in deciding where and when the cameras would be moved. City Manager Nissen explained that the vendor stated it would take between 24-48 hours to move the cameras between locations. In regards to what factors would be taken into consideration in deciding where and when the cameras would be moved, she noted that it will be data driven; based on data taken from sheriff and city complaints that are repeatedly reported.

Commissioner Flores asked who the primary holder would be, the City of Eastvale or the Sheriff's Department, and City Manager Nissen noted that the City of Eastvale would be the primary holder. She reiterated that it is not a surveillance system, and that the cameras would not be monitored 24/7.

There was discussion about the camera specifications and settings.

Vice-Chair Khan inquired about who else, besides the City Manager, could oversee the Pole Mounted Observation Camera System Policy. City Manager Nissen noted that the City Council oversees it as well, also noting that there would most likely be annual reviews, as well as monthly or quarterly reports.

Commissioner Da Costa inquired about the number of units that would be purchased, as well as the number of days of video retention that would be stored. City Manager Nissen stated that three camera units are being proposed, and there would be sixty days of video retention stored.

Chair Hook inquired about vendor access to the camera footage, and there was discussion about vender permission. City Manager Nissen noted that the vendor would not be able to access the cameras unless they are permitted to do so, upon the request of the City of Eastvale.

Motion: Moved by Commissioner DaCosta, seconded by Commissioner Flores, to recommend to the City Council for approval, with the proposal of three cameras and sixty day video retention.

Motion carried 4-0 with Commissioners DaCosta, Flores, Vice-Chair Khan, and Chair Hook voting aye.

## **6. PUBLIC COMMENT**

Alan Rubenstein, resident, expressed his concerns about the ongoing traffic problems near Eleanor Roosevelt High School. Commissioner Flores asked what specific streets are being referred to, and Rubenstein noted that people ignore stop signs, and turn onto Estancia. Rubenstein also noted his concerns with sheriff department response times.

Michele Wollak, resident, expressed her concerns of the crime increase in the City of Eastvale, and the delay in police response times. She also noted that street racers are getting worse.

Silvia Allen, resident, expressed her concerns regarding recent incidents in her neighborhood, as well as the lengthy police response times. She also inquired about who the City of Eastvale contracts with for mutual aid.

Matt Blackburn, resident, commented about his concerns with the very long police response times.

Aaron Smith, resident, expressed his concerns with police response times, in regards to response times by shift and tier. He also inquired on the possibility of Lieutenant Forbes including response times in his report.

John Malone, resident, inquired about the budget for the City of Eastvale in regards to the budget for police based on population. He also inquired about who decides the number of sheriff deputies per shift.

## **7. CITY STAFF REPORT**

City Manager Nissen provided a PowerPoint presentation about the Budget Workshop that took place on March 9, 2016, in which she provided background on the budget and future goals.

Commissioner Flores inquired if the Sheriff Department has explored overtime costs, regarding deputies working overtime on the weekend. Lieutenant Forbes and City Manager Nissen explained overtime budget and targeted enforcement. There was discussion regarding deputy staffing.

Vice-Chair Khan inquired about the City of Eastvale reserve budget that was provided in the PowerPoint presentation. City Manager Nissen explained the reserve budget and the restricted funds.

Commissioner DaCosta asked if the Sheriff Department currently has any mutual aid agreement. Lieutenant Forbes explained the current mutual aid agreement with surrounding police departments, noting that sometimes incidents do not warrant a mutual aid response.

Commissioner Flores inquired about audits within the Sheriff's Department. City Manager Nissen elaborated on the audits that occur, noting that the department is monitored and audited.

City Engineer Indrawan noted that in regards to radar signs, each school in the City of Eastvale will receive radar signs, noting that Scholar Way will receive multiple radar signs.

## **8. COMMISSION COMMUNICATIONS**

Commissioner Flores thanked the public for attending the meeting and expressing their concerns, noting that the Commission wants to hear any complaints that residents may have.

Commissioner DaCosta also thanked the residents that attended and voiced their concerns. He encouraged residents to make non-emergency and emergency calls when deemed necessary. He also thanked the Sheriff's Department for their diligence and work in the City of Eastvale. Commissioner DaCosta also expressed his appreciation for the speed trailer that was placed on River Road near Norco.

Vice-Chair Khan expressed his appreciation for the public attending and commenting on their concerns, noting that it helps the Commission be aware of what is going on in the City of Eastvale.

Chair Hook thanked staff for their work, and thanked the residents for expressing their concerns.

**9. FUTURE AGENDA ITEMS**

Chair Hook requested that Lieutenant Forbes provide response time averages at the next Public Safety Commission Meeting.

**10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:33 p.m.



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.2

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**DATE:** MAY 24, 2016

**TO:** HONORABLE CHAIRMAN AND COMMISSIONERS

**FROM:** DANIELLA MCCLISTER, PUBLIC INFORMATION OFFICER

**SUBJECT:** PUBLIC SAFETY, CRIME PREVENTION AND TRAFFIC RELATED COMMUNICATIONS

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**RECOMMENDATION: RECEIVE AND FILE**

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## BACKGROUND

From April 20, 2016 to May 17, 2016 there have been approximately thirteen (13) announcements and/or press releases published on the City's website and social media platforms. These communications relate to Sheriff's Department and CalFire activity, crime prevention and awareness, as well as traffic or construction projects that may impact traffic conditions in Eastvale.

## DISCUSSION

The announcements and/or press releases have been published on the City's website, sent out through e-notification, and posted on social media including: Facebook, Twitter, LinkedIn, and Instagram (when appropriate).

Here is a list of followers on the City of Eastvale social media platforms:

<b>PLATFORM</b>	<b>FOLLOWERS AS OF MAY 17<sup>th</sup></b>	<b>INCREASE FROM APRIL 20<sup>th</sup></b>
<i>Facebook</i>	8020	64
<i>Instagram</i>	2019	91
<i>LinkedIn</i>	172	2
<i>Twitter</i>	1414	31

Citizens are encouraged to sign up for the City's e-notification service so that they may receive emailed updates from the City related to meeting agenda, press releases, community events, crime prevention and awareness, employment opportunities, traffic alerts and more.

The announcements and/or press releases are as follows along with the published date:

- National Peace Officers' Memorial Day 5/15/2016
- Thank you Deputy Myers for your involvement in our community! 5/13/2016



## **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 4.2**

- Full Closure Of Southbound State Route 71- May 20th-21<sup>st</sup> 5/12/2016
- Click it or Ticket 5/12/2016
- Public Safety Announcement – Fraud Schemes 5/6/2016
- SR91Project Has Scheduled Closures on SB 71 to EB 91 5/5/2016
- DUI Enforcement Operations Planned this Weekend 5/4/2016
- 15-South on-ramp at Limonite is currently closed 5/4/2016
- All American Asphalt Street Improvement Projects 4/22/2016
- CDA Water Line Construction Duration and Hours Update 4/22/2016
- WB 91 to SB 15 connector closed 4/21/2016
- Distracted Driver Operation 4/20/2016
- Riverside County Drug Take Back Day 4/20/2016

**FISCAL IMPACT** - None

**STRATEGIC PLAN IMPACT** - None

**ATTACHMENT** - None

Prepared by: Daniella McClister, Public Information Officer  
Reviewed by: Michele Nissen, City Manager

# EASTVALE CONNECTION



May 18, 2016

## MEETING SCHEDULE:

### Eastvale City Council Meeting

➔ Wednesday, May 25 @ 6:30 p.m.

➔ Wednesday, June 8 @ 6:30 p.m.

### Eastvale Planning Commission Meeting

➔ Wednesday, June 15 @ 6:00 p.m.

### Eastvale Public Safety Commission Meeting

➔ Tuesday, May 24 @ 6:00 p.m.

Meetings held at: **Rosa Parks Elementary School**  
13830 Whispering Hills Dr. Eastvale, CA 92880

## UPCOMING EVENTS:

- ◆ **May 20<sup>th</sup>** – Cycling Savvy Workshop at Riverside City College beginning at 6:00 p.m.
- ◆ **May 20<sup>th</sup>** – River Heights Intermediate 10 Year Anniversary Celebration from 6:00 p.m. – 8:00 p.m.
- ◆ **May 21<sup>st</sup>** – Backyard Composting Workshop at the Norco Community Center from 10:00 a.m. – 12:30 p.m.
- ◆ **May 23<sup>rd</sup>** – Riverside County Peace Officers' Memorial Ceremony at the "Safe in His Arms Memorial" beginning at 6:15 p.m.
- ◆ **June 4<sup>th</sup>** – Backyard Composting Workshop at the JCSD Office from 10:00 a.m. – 12:30 p.m.
- ◆ **June 11<sup>th</sup>** – Water Wise Plant Sale at the Home Depot from 8:00 a.m. – 12:00 p.m.
- ◆ **June 16<sup>th</sup>** – Coffee with a Cop at Farmer Boys from 8:00 a.m. – 11:00 a.m.
- ◆ **June 24<sup>th</sup>-26<sup>th</sup>** – Eastvale Picnic in the Park at Eastvale Community Park
- ◆ **July 16<sup>th</sup>** – Free Residential Clean Up & Paper Shredding at Ramirez Intermediate School from 8:00 a.m. – 12:00 p.m.

Visit *the city's website for additional information regarding these and future events.*

free  
RESIDENTIAL  
CLEAN UP & PAPER  
SHREDDING

Saturday, July 16, 2016

Ramirez Intermediate School  
Visit [www.eastvaleca.gov](http://www.eastvaleca.gov) for additional information

Stay Informed

Sign up for **E-Notify** to receive the latest information about community events, press releases, city council meetings and more directly to your inbox!

Report Non-Emergency Issues to JCSD and the City of Eastvale Through Your Smartphone

**E-Citizen**

Download it now!

Illegal Dumping

Graffiti

Pothole

Park Maintenance



12363 Limonite Ave. Ste. 910, Eastvale, CA 91752

City Hall is open Monday – Thursday from 7:30 a.m. – 5:30 p.m. City Hall is closed on Fridays.

T: (951) 361-0900 F: (951) 361-0888 E: [info@eastvaleca.gov](mailto:info@eastvaleca.gov) W: [www.eastvaleca.gov](http://www.eastvaleca.gov)



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

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**DATE:** MAY 24, 2016  
**TO:** HONORABLE CHAIR AND COMMISSIONERS  
**FROM:** JOE INDRAWAN, CITY ENGINEER  
**SUBJECT:** UPDATE ON PUBLIC WORKS DEPARTMENT PROJECTS

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**RECOMMENDATION:** RECEIVE AND FILE

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## Development Projects

### Residential Projects Under Construction:

Tract 36382 – Lennar Homes (Eastvale Project # 12-0275)

- Location: South side of Citrus Street between Scholar Way at Sumner Ave
  - Public Improvement 95% complete
  - Homes under construction
  - “No-Right Turn, 7-9am” symbol signs were added for eastbound Citrus Street traffic at Granja Vista Del Rio/ H.S. driveway beginning May 6, 2015.
  - Work on Citrus Avenue is complete

Tract 34014 – DR Horton – Copper Sky (Eastvale Project # 13-0395)

- Location: Southeast corner of Schleisman Road at Scholar Way
  - Public Improvement 90% complete
  - Homes on Phase I south of Schleisman are under construction
  - Schleisman Rd was opened on March 29, 2015 for traffic.
  - Access from Beckett Field Lane was open to traffic on September 1, 2015.
  - Portion south of Schleisman Road near build-out
  - Riverboat Drive is complete

Tract 36423 – DR Horton (Eastvale Project # 11-0558)

- Location: Northwest corner of Archibald Avenue at 65<sup>th</sup> Street
  - Public Improvement 90% complete
  - Homes under construction; few phases are occupied
  - SCE completed the relocation of transmission poles on November 20, 2015.
  - Widening of west side of Archibald between 65<sup>th</sup> and north project limits (including Providence Project frontage) to be completed in June 2016
  - Project near build-out

Tract 32821-1 – KB Home – The Lodge (205 Units, Eastvale Project 10-0124)

- Location: Northwest corner of Limonite at Scholar Way
  - Public Improvement 90% complete
  - Homes under construction; few phases are occupied



## PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

- Developer is working to start grading of Phase II of the project (TR 32821, southwest corner of 58<sup>th</sup> and Scholar) in January 2016.
- Model homes open
- Construction and grading ongoing

### Tract 31406 – Meritage Homes (Eastvale Project # 10-0140)

- Location: Southwest corner of Archibald Avenue at River Road
  - Punch List has been issued; developer has scheduled repairs.

### Tract 31476 – Beazer Homes (Eastvale Project # 12-0679)

- Location: Northeast corner of Hellman Avenue at Walters Street
  - Punch List has been issued

### Tract 29997 – Lennar Homes – Mill Creek Crossing (122-Units, Eastvale Project # 12-0297)

- Southeast corner of Hellman Avenue at Chandler
  - Public Improvements 90%
  - Production homes under construction
  - Hellman Street was reopened on July 8, 2015
  - Chandler between Hall and Hellman and Hellman Avenue between Chandler Street and 300 north reconstruction was completed and opened to traffic on November 20, 2015
  - Traffic Signal at the intersection of Chandler Street and Hellman Avenue is fully operational

### Tract 36696 – William Lyons Homes – Nexus (220 Units, Eastvale Project # 14-0046)

- Location: Limonite Avenue behind 24 Hour Fitness
- Final Plans Approved
- Began Grading Operations on April 2015
- Building permits for Model Homes and production homes have been issued
- Main access road has been constructed and is available to prospective buyers.
- Model Homes Open.
- Phase I homes are under construction
- Phase II Master Home Plan approved December 3, 2015.

### TTM 36775 – Stratham Homes (319 Units, Project No. 14-1398)

- Location: Northwest corner of Limonite Avenue at Harrison Avenue
- Project conditionally approved by Planning Commission
- Revised site plan presented to City Council on September 9, 2015 and Council was supportive of the revised site layout.
- Applicant has submitted a parcel map to divide the site into 4 parcels for financing purposes. Phase 1 map, improvement plans and engineering studies have gone through a first plan check.
- Phases 2,3 and 4 improvement plans and maps have been submitted for a first plan check.



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

## Residential Projects in Entitlement Stage:

None

## Commercial Projects Under Construction or Plan Review:

Eastvale Marketplace at the Enclave

- Location: Southwest corner of Archibald Avenue at Schleisman Road
  - Daycare - Completed

Ronald Reagan Elementary School

- Location: Northeast corner of Fieldmaster Street at Cherry Creek Circle
  - School opened on July 6, 2015
  - Traffic is being monitored for improvement recommendations
  - Met with school principal and school district traffic investigator to review and discuss traffic circulation around the school. Traffic Counts were conducted and analysis identified that a school crossing guard is not warranted at the intersection of Fieldmaster at Cherry Creek (north), Fieldmaster at Fall Creek, and Cherry Creek at Sunny Brook.
  - Additional traffic data collected and analysis to be completed March 2016 for the intersection of Oosten Farms/Fieldmaster at Cherry Creek (south), Cherry Creek at Fern Creek, Cherry Creek at Rolling Stream and for Cherry Creek at Wind River. Results will be provided as soon as available.
  - Traffic data collected and analyzed, but did not meet warrants. New data to be collected September 2016.

Providence Business Park

- Location: West side of Archibald Avenue south of Limonite Avenue
  - Street improvement plans have been approved for Archibald Avenue
  - SCE completed the relocation of transmission poles on November 20, 2015.
  - Widening of west side of Archibald within project limits (including DR Horton Tract to the south) is tentatively scheduled to begin in March 2016.

Chevron Gas Station (former Arco Gas Station)

- Location: Southeast corner of Hamner Avenue at Riverside Drive
  - Plan review is underway
  - Building area for pads 1, 2 and 3 grading completed

Goodman Commerce Center (Project No. 11-0271)

- Location: Northeast corner of Hamner Avenue at Bellegrave Avenue
  - Mass Grading Permit was Issued on April 16, 2015
  - Pre-Grade Meeting has been scheduled for the last week in April 2015
  - Ground Breaking Ceremony held on May 20, 2015
  - Currently grading the site and constructing utility services
  - Building permit for Building 2, closest to Bellegrave, has been issued. All perimeter walls for Building 2 have been erected and the building roof is 35% complete.



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

- Utilities are being constructed and construction of interior street curb and gutter has been started.
- Widening of Cantu-Galleano Ranch Road on the south was started on December 1, 2015 and is expected to be completed by March 2016. (schedule subject to change)
- Widening of north side of Bellegrave Avenue completed May 2016, landscaping improvements to be completed June 2016.
- Hamner Avenue street improvements started March 2016, majority of curb and gutter installed.
- Cantu-Galleano Ranch Road and Goodman Way signal completed May 2016
- Bellegrave and Goodman Way traffic signal controller upgraded May 2016

## Eastvale Marketplace

- Location: Limonite Avenue and Sumner Ave
  - Plan review is underway
  - Project was presented to Planning Commission on November 18<sup>th</sup> 2015.

## The Ranch

- Location: Northeast corner of Kimball Avenue at Hellman Avenue
  - First engineering studies and plan checks were completed December 2015
  - Map, street improvement plans and precise grading plan checks are ongoing

## 99cent Only Store

- Location: Northwest corner of Hamner Avenue at "A" Street
  - Project was approved by Planning Commission on June 17, 2015
  - Street improvement and on-site plans have been approved
  - Waiting for developer to provide construction schedule which will include the widening of Hamner Avenue between Schleisman Road and Fire Station No. 27

## **Commercial Projects in Entitlement Stage:**

### Wal-Mart

- Location: Southeast corner of Archibald Avenue at Limonite Avenue
  - EIR & Report submitted and under review.
  - No tentative date for the release of the Draft EIR is available.

### Grainger Site – (Major industrial building, Project No. 14-1077)

- Location: Northeast corner of Cantu-Galleano Ranch Road at Hamner Avenue
  - Proposed development plan review is underway, tentative hearing date March 2016

### Vantage Point Church

- Location: Northeast corner of Archibald Avenue at Prado Basin Park Road
  - Project is in its preliminary planning



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

## Encroachment Permits

Various Citywide Encroachment Permit and Block Party application Review, Issuance and Inspections

Encroachment Permit Activity:

- Four (4) encroachment permits pending out of 15 for the 2016 calendar year.

Chino Basin Desalter Authority – 18” Raw Water Line

- Harrison Avenue between 65<sup>th</sup> Street and Bellegrave Avenue
  - Started November 9, 2015 and is now 90% Complete
- Bellegrave Avenue between Harrison Avenue and Hamner Avenue
  - Under construction

Southern California Edison

- Hamner Avenue from Mira Loma substation to Limonite Avenue, Limonite Avenue between Eastvale Gateway and Sumner Avenue, Scholar Way between Limonite Avenue and Rimmon Road.
  - Install new duct and structures.

Southern California Gas Company

- Harrison Avenue between Citrus Street and Limonite Avenue
  - New high pressure gas line
  - Traffic Control Plans under review
- Citrus Street between Harrison and Hamner Avenue
  - New high pressure gas line
  - Traffic Control Plans under review

Milliken Grade Separation:

- Milliken Ave north of Greystone is closed until March 2017

## Maintenance & Operations/Other

- Address concerns with Citywide Traffic Issues
- Resident concerns/reports
- Weed abatement
- Citywide streets, sidewalks, striping & signage maintenance
- Coordination with projects in surrounding cities
  - City of Ontario (New Model Colony)
    - Archibald north of Limonite Avenue
    - West side of Hamner between Bellegrave and Riverside
    - Extension of Cantu-Galleano Ranch Road (Ontario Ranch Road) west of Hamner Avenue to Sumner Avenue/Haven has been opened. Connection to Archibald Avenue is now open.



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

- **City of Chino (Chino Preserve)**
  - Hellman Avenue at Aldergate Road
    - New Traffic Signal – Installed by end of June 2016

## **Capital Improvement Projects**

### **Street Rehabilitation:**

1. Chandler Street Reconstruction from Hellman Avenue to Hall Avenue
  - Project completed
2. River Road Resurfacing from Hellman Avenue to Baron Road
  - Project was awarded to All American Asphalt on October 28, 2015
  - Construction is scheduled to start on March 2016 and expected to be completed by April 2016
3. Hamner Avenue Resurfacing from Riverside Drive to Samantha Street
  - Waiting for CDA Water Line project to be completed; Award June 2016
4. Hamner Avenue Resurfacing from Samantha Street to Cantu-Galleano (city side only)
  - Waiting for CDA Water Line project to be completed; Award June 2016
5. Hamner Avenue Resurfacing from Greystone to Riverside
  - Yet to be determined
6. Hamner Avenue Resurfacing from Limonite Avenue to s/o 68<sup>th</sup> Street
  - Waiting for CDA Water Line project to be completed; Award June 2016

### **Traffic Signals:**

#### Traffic Signal Synchronization

7. Location: Hamner Avenue from Schleisman Road to Eastvale Gateway
  - Project was awarded to Crosstown Electrical & Data, Inc. on October 28, 2015
  - Completed April 2016
8. New Traffic Signal – Sumner Avenue at 65<sup>th</sup> Street. City entered into Professional Services Agreement with ADVANTEC Consulting Engineers for the design new traffic signal on November 10, 2015.

### **Fire Station No. 31:**

9. Under construction. Estimated completion date November 2016.

### **Zone 2 Storm Drain:**

#### Various Locations

10. Phase I to be under construction in April 2016
11. Phase II is under design, construction to begin in July 2016



# PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 4.4

## **Slurry Seal Project:**

Phase II Slurry Seal Project

12. Staff is currently identifying slurry seal locations, project is expected to bid in June 2016

## **Bikeway Master Plan:** (SCAG funded)

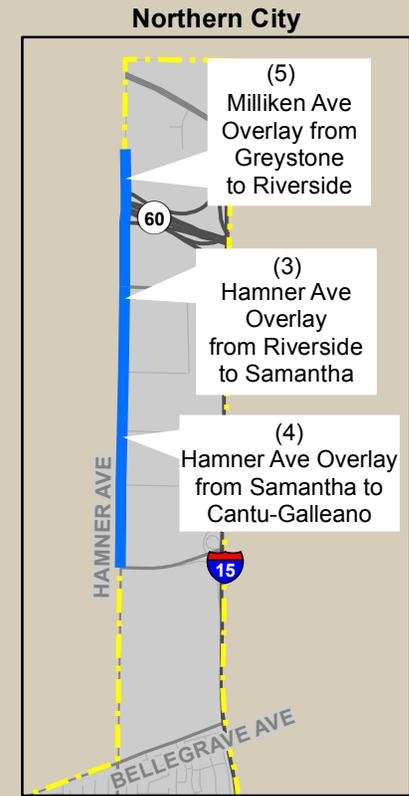
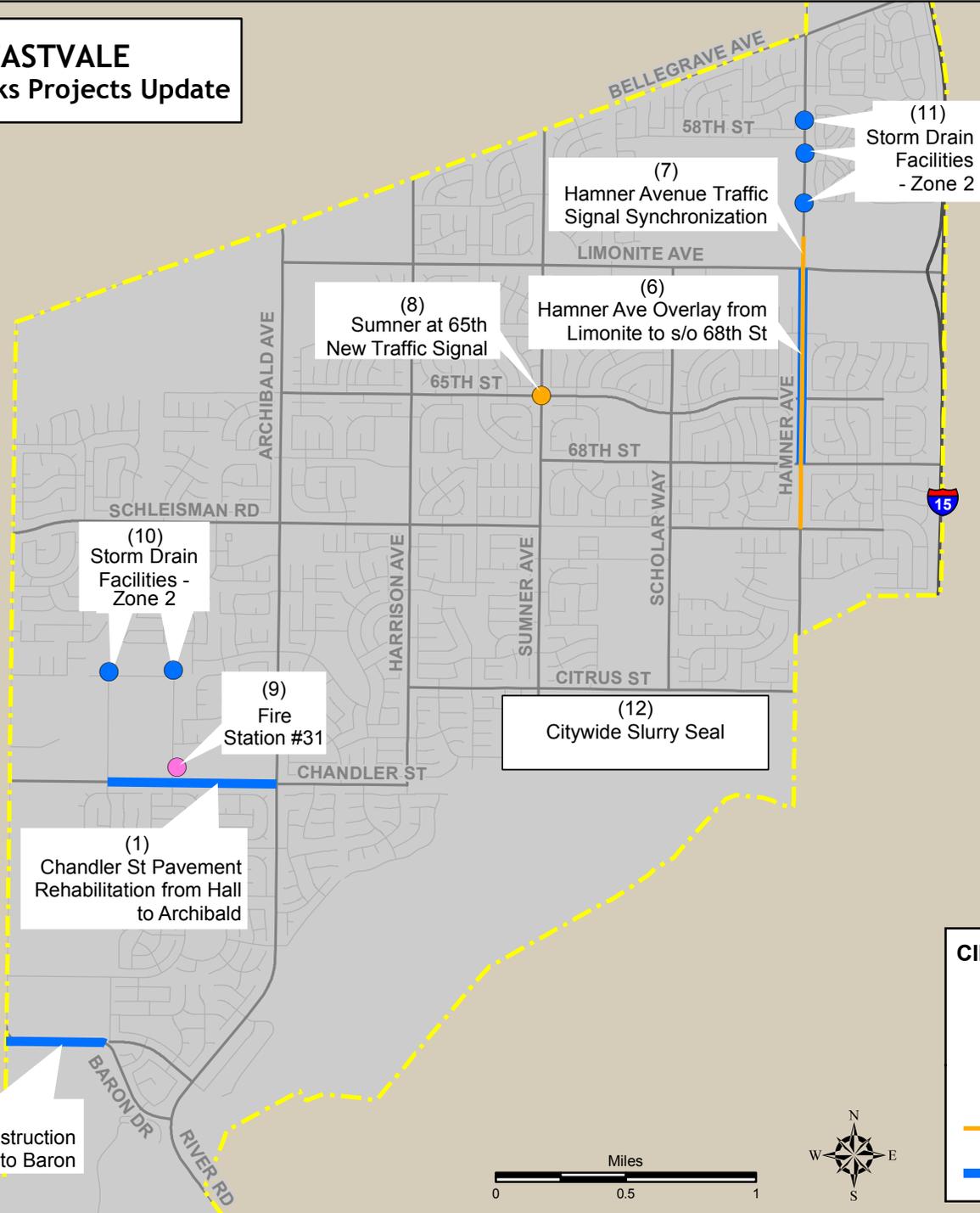
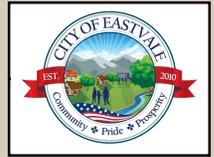
Project is at its approval stage:

- o Planning Commission: February 17, 2016
- o Public Safety Commission: February 23, 2016
- o City Council: February 24, 2016

**FISCAL IMPACT** – None

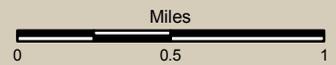
Prepared by: Craig Bradshaw, Supervising Engineer  
Reviewed by: Michele Nissen, City Manager

# CITY OF EASTVALE Public Works Projects Update



**CIP Project Type and Location**

- Land, Buildings & Improvements
- Roadway Safety/Traffic Improvements
- Storm Drain Improvements
- Roadway Safety/Traffic Improvements
- Street Improvements





## PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 5.1

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**DATE:** MAY 24, 2016

**TO:** HONORABLE CHAIR AND COMMISSIONERS

**FROM:** TAMRA IRWIN, SENIOR ADMINISTRATIVE ANALYST

**SUBJECT:** EMERGENCY MANAGEMENT UPDATE

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**RECOMMENDATION: RECEIVE AND FILE.**

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### BACKGROUND

The City has been diligently working on emergency management, preparedness, grants, staff training in emergency management and community preparedness training.

### DISCUSSION

The City has made significant progress in each of the areas since last fall and would like to provide you with the following update:

Emergency Operations Plan (EOP) Update – The EOP needs to be updated with its regular update by the end of this calendar year. It has been distributed to department heads, public safety and the County Emergency Management Department for review and comments. Changes that are currently anticipated include adding language for Community Emergency Response Team volunteers, having the City’s Emergency Operations Center be located at Fire Station 27 rather than at City Hall, include references to the new Fire Station being build or that will be newly built once the revised EOP is finalized and changing some language to “whole community planning” to reflect inclusion of access and functional needs populations in all aspects of the EOP. Once the draft is finalized, the draft will be presented at a future Public Safety Commission Meeting for review before being taken to the City Council for approval.

Emergency Management Performance Grant (EMPG) – The application for the EMPG Fiscal Year (FY) 2016 will be submitted prior to June 1<sup>st</sup> with funds being requested for staff training, CERT kits/backpacks for distribution at CERT classes, and EOC equipment. The total that is being requested is \$14,290. This grant requires a match of \$14,290. The City should be notified about grant receipt in early summer.

A reimbursement request for the FY 2015 EMPG in the amount of \$16,408, exclusive of the match, was just submitted. That grant enabled the purchase of CERT kits for our CERT classes, additional CERT supplies to supplement our CERT kits, and EOC supplies and equipment to



## PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 5.1

include tables, chairs, two digital cameras to document any damage, two laptop computers, a projector, projector screen, utility cart, EOC vests, rolling white boards, storage bins, extension cords, surge protectors, emergency food, emergency water, a laminator, and a storage (shipping) container to store most of the equipment and supplies in.

Also, all quarterly reports are up to date and being submitted on time now.

State Homeland Security Program (SHSP) – The application for the SHSP FY 2016 was just submitted requesting \$9,193 for CERT classes and a refresher course. Approval of this grant application would enable the City of Eastvale to provide three CERT classes and a refresher course to the community.

A purchase was just made with FY 2015 SHSP funds for one hundred (100) CERT kits/backpacks for the upcoming and future classes. It is anticipated that these will be delivered soon. The City also has approximately one hundred (100) CERT kits/backpacks in its inventory for classes to ensure that we can accommodate the public in these classes.

All quarterly reports are up to date and being submitted on time now.

Community Emergency Response Team (CERT) – A CERT class was held in January 2016 with 22 people attending the training and that included three (3) city staff members. To date we have trained 96 community members in CERT. Our next class will be held the weekend of September 16, 17 and 18. The class is twenty (20) hours long. Each person who completes the class gets a CERT kit/backpack filled with emergency preparedness supplies.

Staff Training – The Federal Emergency Management Agency and the State Office of Emergency Services both require various emergency management training courses for government employees as disaster service workers. Also, depending upon your position in the Emergency Operations Center, you may require significantly more training. Staff has worked hard to get almost all of the minimum three courses required and several have taken more. We have scheduled an on-site training to be held on June 28<sup>th</sup> to get most of the remaining staff trained.

We have also planned a workshop, similar to a tabletop exercise or discussion, for August 31<sup>st</sup> to enable staff to get together for a few hours and run through an earthquake scenario. The County's Emergency Management Department will assist and we will see where we need more work or see if there are areas that we haven't considered. It will be a good opportunity to put staff's training to the test.

Emergency Operations Center (EOC) – The Emergency Operations Center is currently, per the EOP, designated to be at City Hall. However, due to space constraints and the inability to have a backup generator large enough to power the whole office, we will be updating the EOP to move



# **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 5.1**

it to Fire Station 27. This will allow the EOC supplies to be stored in the mobile storage container already located at the fire station and they already have a backup generator on site.

## **FISCAL IMPACT**

There is no fiscal impact associated with today's report.

## **ATTACHMENT**

1. Emergency Operations Center Inventory List

Prepared by: Tamra Irwin, Senior Administrative Analyst  
Reviewed by: Michele Nissen, City Manager

### **Mass Care & Shelter Trailer**

90	Patient Cots
200	Patient Blankets
3	Enclosed Carts for Blankets & Patient Cots
10	Bariatric Patient Beds
2	EU2000i Generator

### **Emergency Operations Center**

5	Tablet/Computers
1	DisasterNet Radio
4	Satellite Phones
1	HP Officejet Pro Printer
	Misc Office Supplies
2	EZ-Ups
2	Digital Cameras (Canon PowerShot SX400 with 30x Optical Zoom)
12	Extension Cords
12	Surge Protectors
1	Rolling Utility Cart (Luxor Multipurpose Adjustable Height)
19	Storage Bins/Containers (Rugged Tote 31-gallon Brown Tote with matching lid)
40	Vests for Employees (Incident Vest, Green, White Reflective)
10	8-foot tables
32	Folding chairs (Mecco Sudden Comfort Padded Folding Chairs, Vinyl, Black Seat)
1	Laminator (Fellowes Laminator – VENUS 2125 Laminating Machine)
1	Epson Powerlite 1930 Projector (with Carrying Case & HDMI Cord)
1	Epson ES3000 Projection Screen
2	BestRite 4x6 Ft Reversible Dura-Rite MarkerBoard (Rolling Whiteboard)
2	Dell Inspiron 15 3000 Series Laptop Computers

### **Streets**

20	Traffic Safety Cones
6	Flooded signs on barricades



## **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 5.2**

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**DATE:** MAY 24, 2016

**TO:** HONORABLE CHAIR AND COMMISSIONERS

**FROM:** JOE INDRAWAN, CITY ENGINEER

**SUBJECT:** TRUCK ROUTE STUDY UPDATE

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**RECOMMENDATION: RECEIVE AND FILE**

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On January 25, 2016, Request for Proposals (RFP) were issued for professional engineering services for Citywide Truck Route Study. Proposals were due on February 18, 2016, and three proposals were received. Public Works staff evaluated the proposals based on key personnel, understanding of the study, related experience, and schedule. The highest rated firm is Minagar & Associates, Inc. of Laguna Niguel, California.

On April 27, 2016 the City Council approved Professional Services Agreement with Minagar & Associates, Inc.

A kick-off meeting has been set for June 1, 2016.

Prepared by: Joe Indrawan, City Engineer  
Reviewed by: Michele Nissen, City Manager



# **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 5.3**

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**DATE:** MAY 24, 2016

**TO:** HONORABLE CHAIR AND COMMISSIONERS

**FROM:** GEORGE ALVAREZ, MANAGER OF PUBLIC WORKS

**SUBJECT:** RESIDENTIAL PERMIT PARKING PROGRAM

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**RECOMMENDATION: RECEIVE REPORT FOR DISCUSSION AND DIRECTION TO STAFF.**

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## **BACKGROUND**

At the April 26, 2016 Public Safety Commission meeting, Chairman Hook requested staff to prepare a staff report to consider the adoption of an ordinance to establish permit parking zones to prohibit parking on public streets between the hours of 2:00 a.m. and 4:00 a.m. It is important to note that while 2:00 a.m. – 4:00 a.m. was specifically the timeframe outlined in the request, that is not the only timeframe during which residents experience residential parking issues. The purpose of residential permit parking is to enhance the quality of life in residential neighborhoods by reducing noise, parking congestion and improving traffic flow. This is accomplished by limiting the number of street parked vehicles on a residential block within a permit parking district.

## **DISCUSSION**

Staff has provided a brief overview below of a permit parking district, how does a block qualify, who is eligible, enforcement, and staff resources needed to implement such a program. There are several factors that must be carefully considered in order to establish a parking permit program and further research would be required by staff.

### **WHAT IS A PERMIT PARKING DISTRICT**

A permit parking program is a geographic area of the City that can be established by resolution of the City Council. The resolution designates the boundaries of the permit parking district, specifies the parking limitations that apply within the district and the parking qualification process.

### **HOW IS PERMIT PARKING ESTABLISHED**

California Vehicle Code Section 22507 allows local jurisdictions to establish permit parking zones. The City Council would need to adopt an ordinance to establish the requirements and process to implement residential permit parking districts.



## **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 5.3**

Generally, communities are required to follow the steps below to establish a permit district:

- Notify the intent to the local agency
- Circulate a petition among the residents in the neighborhood. The petition must be signed by at least 50 to 75% of the residents in the affected area. Only residents may sign; signatures of property managers or non-resident property owners are not accepted
- Return the petition to the local agency. A parking survey will be conducted by the local agency to evaluate the impact on the neighborhood of parking by commuter vehicles
- If the survey indicates that a residential permit parking district should be established, a noticed public hearing will be held for all residents of the proposed district
- Final decision on establishments of a district is made by the City Council
- The entire process to establish a residential permit parking district will take approximately one year

While permit parking may provide parking spaces to the residents and keep away commuters, certain challenges must also be expected to arise, such as:

- For the resident, guest parking provision is a challenge
- Cost and hassle of getting a permit, and having to get a new permit if a new car is purchased
- For other property tax payers, they may feel that permit parking equates to a privatization of a public resource, a resource that they helped pay for
- For the local agency, the costs of providing the services for administration and enforcement may not be fully recoverable, and normally are subsidized by the General Fund

### **HOW DOES A BLOCK QUALIFY**

After a need for permit parking has been investigated and confirmed by the City, permit parking may be implemented on a block by block basis through a City supplied petition. For a petition to pass, typically at least 66% of the affected residential property owners must indicate their support for permit parking on their block. The City will determine the adequacy of the petition in accordance with City Code.

### **WHO IS ELIGIBLE FOR PERMITS**

Residents are eligible for permits if they live on a qualifying block. Single family homes typically qualify for up to three parking permits and guest passes for a given number per year are also issued.



# **PUBLIC SAFETY COMMISSION STAFF REPORT**

**ITEM 5.3**

## **HOW DOES A RESIDENT OBTAIN A PERMIT**

The Public Works Department or another designated Department who is managing the permit parking program, would issue parking permits to eligible residents who can provide legible photocopies of the following documents before permits are issues:

- a. Valid driver's license
- b. Proof of address: utility bill, grant deed, or letter/lease agreement
- c. Vehicle registration of each vehicle

Resident parking permit must be affixed to either the left side of rear bumper or lower left corner of the rear window of the vehicle for which it was issued. Guest parking permits are filled in ink by the resident and placed on the left-hand side of the dashboard.

## **ENFORCEMENT**

Permit parking programs requires continuous enforcement by the Police in order to make such a program affective. Most cities that have implemented parking programs face the challenges of providing adequate enforcement. The suggested permit parking program between 2:00 AM and 4:00 AM, does present a challenge due to limited resources. This area should be studied prior to implementing permit parking.

While residential permit parking programs can be successful to enhance the quality of life, careful research and consideration must be given due to the cost of implementing such a program, ongoing costs of program administration and the added cost of enforcement of a such a program.

## **FISCAL IMPACT**

The cost to implement a residential permit parking program is dependent on the number of permit parking zones and permit issued to administer annually. Additional staff resources would be needed to administer residential permit parking program, given the limited staff resources currently available. Although, several cities impose fees for the program, the recovery costs are never adequate to fully cover the costs of administering the programs.

**STRATEGIC PLAN IMPACT - None**

**ATTACHMENTS - None**

Prepared by: George Alvarez, Manager of Public Works  
Reviewed by: John Cavanaugh, City Attorney  
Reviewed by: Michele Nissen, City Manager