



## **EASTVALE COMMUNITY FOUNDATION REGULAR MEETING AGENDA**

**Eastvale City Hall  
12363 Limonite Ave, Suite 910, Eastvale, CA 91752  
Monday, April 18, 2016, at 5:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL/PLEDGE OF ALLEGIANCE**

Board Members: Gregory Coker, Dawn Hook, Carolyn Corrao, Jenniffer Rodriguez,  
Jonathan Shardlow, and Ric Welch

**3. PRESENTATIONS - None**

**4. PUBLIC COMMENT**

This is the time when any member of the public may bring a matter to the attention of the Eastvale Community Foundation that is within the jurisdiction of the Board. The Ralph M. Brown act limits the Board Member's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting. The Board Members may discuss or ask questions for clarification, if desired, at this time. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

**5. ADDITIONS/DELETIONS TO AGENDA**

**6. CONSENT CALENDAR**

6.1 Minutes

RECOMMENDATION: Approve the minutes from the March 28, 2016 regular meeting.

**7. BUSINESS ITEMS**

7.1 Military Banner Update

RECOMMENDATION: Receive verbal update from Executive Director Hook.

7.2 Finance Report

RECOMMENDATION: Receive verbal update from Executive Director Hook.

7.3 CDGB Update

RECOMMENDATION: Receive verbal update from Board Member Shardlow.

7.4 Vision Plan

RECOMMENDATION: Receive verbal update from Board Member Shardlow.

**8. BOARD MEMBER COMMUNICATIONS**

**9. ADJOURNMENT**

The next regular meeting of the Eastvale Community Foundation will be held on May 16, 2016 at 5:30 p.m. at Eastvale City Hall, 12363 Limonite Avenue, Suite 910, Eastvale, CA 91752

I, Marc Donohue, City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted seventy-two (72) hours prior to the meeting, per Government Code 54954.2, at the following locations: City Hall, 12363 Limonite Ave. Suite 910; Rosa Parks Elementary School, 13830 Whispering Hills Drive; Eastvale Library, 7447 Scholar Way; and on the City's website ([www.eastvaleca.gov](http://www.eastvaleca.gov))

**MINUTES**  
**SPECIAL MEETING OF THE EASTVALE**  
**COMMUNITY FOUNDATION BOARD**

**Monday, March 28, 2016**

**6:00 P.M.**

**Eastvale City Hall, 12363 Limonite Avenue, Suite 910**

**1. CALL TO ORDER:** 6:00 p.m.

**2. ROLL CALL:**

Board Members present: Board Members Corrao, Shardlow, Welch (represented by Rafael Gonzalez), Assistant Executive Director Hook, and Executive Director Link.

Board Members absent: Board Members Coker, Rodriguez, and Marrs.

Staff Members present: Recording Secretary Wuence.

The Pledge of Allegiance was presented by Board Member Shardlow.

**3. PRESENTATIONS/ANNOUNCEMENTS:**

There were no Presentations or Announcements.

**4. PUBLIC COMMENT/CITIZEN PARTICIPATION:**

There was no Public Comment.

**5. ADDITIONS/DELETIONS TO AGENDA:**

There were no Additions/Deletions to the agenda.

**6. CONSENT CALENDAR:**

**6.1. Minutes – February 22, 2016 Regular Meeting.**

Recommendation: Approve the minutes from the February 22, 2016 Regular Meeting.

**Motion: Moved by Hook, seconded by Corrao, to approve the Minutes from the February 22, 2016 Regular Meeting.**

**Motion carried 5-0 with Coker, Rodriguez, and Marrs absent.**

**7. BUSINESS ITEMS:**

**7.1 Military Banner Update**

Recommendation: Receive verbal update from Assistant Executive Director Hook.

Assistant Executive Director Hook noted that seven new banners would be going up and one was being repaired. It was noted that application submittals are increasing as people become aware of the program.

## 7.2 **State of the City**

Recommendation: Receive verbal update from Executive Director Link.

Executive Director Link reviewed the event budget and discussed set up needs for the event. She invited Board Members to the State of the City dinner prior to the event.

## 7.3 **Finance Report**

Recommendation: Receive verbal update from Executive Director Link.

Executive Director Link passed out and provided an update on finances through February. She noted that some State of the City sponsorships have been received.

## 7.4 **CDBG Update**

Recommendation: Receive verbal update from Executive Director Link.

Board Member Shardlow noted that CDBG funds were approved and paperwork submission deadline is June 13. He noted that the time frame to process applications and distribute funds would be limited. Scholarship applications would be prepared and posted to the Foundation website after April 18.

*The Board changed the order of the agenda and addressed Item 7.6 at this time.*

## 7.6 **Alexandria Marrs Board Status -**

Recommendation: Receive verbal update from Executive Director Link.

Executive Director Link noted that she had not heard from Board Member Marrs in some time. She suggested the Board advertise open positions and review new applications.

**Motion: Moved by Shardlow, seconded by Corrao to remove Board Member Marrs from the Foundation Board.**

**Motion carried 5-0 with Coker, Rodriguez, and Marrs absent.**

There was discussion regarding moving the meeting start time to 5:30 p.m.

**Motion: Moved by Corrao, seconded by Hook to change the start time of the Community Foundation Board Meetings from 6:00 p.m. to 5:30 p.m. on the third Monday of the month.**

**Motion carried 5-0 with Coker and Rodriguez absent.**

**7.7 Appointment of an Executive Director**

Recommendation: Appoint an Executive Director to the Eastvale Community Foundation.

Executive Director Link noted that this was her last Board Meeting and a new Executive Director should be named.

**Motion: Moved by Shardlow, seconded by Corrao to appoint Dawn Hook as Executive Director of the Community Foundation Board.**

**Motion carried 5-0 with Coker and Rodriguez absent.**

**7.8 Appointment of an Assistant Executive Director**

Recommendation: Appoint an Assistant Executive Director to the Eastvale Community Foundation.

It was decided that the Board would postpone the appointment of an Assistant Executive Director until more Board Members added to the Board.

*At this time the Board returned to address Item 7.5*

**7.5 Bank Card Signature**

Recommendation: Receive verbal update from Board Member Link.

**Motion: Moved by Link, seconded by Corrao to remove Sharyn Link and Kelly Howell from the Bank Signature Card and to add Dawn Hook to the Bank Signature Card.**

**Motion carried 5-0 with Coker and Rodriguez absent.**

**8. BOARD MEMBER COMMUNICATIONS:**

Executive Director Hook noted that she would be out of town from March 31 to April 4 but would confirm all vendors for the State of the City event and centerpieces would be ready before the event.

Board Member Link noted that the Foundation phone number should be updated on the website.

Board Member Link noted that this was her last Foundation meeting and the State of the City would be her last event with the Foundation. She noted that it was a pleasure to work with the Board. She shared a thank you email from a Military Banner family.

Board Member Shardlow thanked Executive Director Link and former Councilmember Link for all their hard work and dedication to the City.

Rafael Gonzalez thanked Executive Director Link on behalf of JCSD for involving them and working together.

**9. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:25 p.m.

*Submitted by Margo Wuence, Recording Secretary*

*Reviewed and edited by Marc Donohue, City Clerk*