



AGENDA

PUBLIC SAFETY COMMISSION

CITY OF EASTVALE

Regular Meeting
Tuesday, April 28, 2015
6:00 P.M.

Rosa Parks Elementary School
13830 Whispering Hills Drive
Eastvale, CA 92880

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE

Commissioners: Christian DaCosta, David Flores, Anwer Khan
Vice-Chair: Chris Hook
Chair: Sean Parilla

3. PUBLIC COMMENT

This is the time when any member of the public may bring a matter to the attention of the Public Safety Commission that is within the jurisdiction of the Commission. The Ralph M. Brown act limits the Commission's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may discuss or ask questions for clarification, if desired, at this time. Although voluntary, we ask that you fill out a "Speaker Request Form", available at the side table. The completed form is to be submitted to the Recording Secretary prior to being heard. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

4. PRESENTATIONS

4.1 Monthly Police Department Update

5. CONSENT CALENDAR

5.1 Minutes

RECOMMENDATION: Approve the minutes from the March 24, 2015 Meeting.

5.2 Public Safety, Crime Prevention and Traffic Related Communications

RECOMMENDATION: Receive and file.

5.3 Update on Public Works Department Projects

RECOMMENDATION: Receive and file.

6. BUSINESS ITEMS

6.1 City of Eastvale Emergency Operations Plan (EOP)

RECOMMENDATION: Provide update to Commissioners and discuss the City's EOP.

6.2 Traffic Review Process and Procedures

RECOMMENDATION: Receive report for discussion.

6.3 Public Safety Commission Ordinance 2014-03

RECOMMENDATION: Receive and file.

7. FUTURE AGENDA ITEMS

- E-Cigarettes & Vapor
- Truck Routes

8. CITY STAFF REPORT

9. COMMISSION COMMUNICATIONS

10. ADJOURNMENT

The next regular meeting of the Eastvale Public Safety Commission will be held on May 26, 2015 at 6:00 p.m. at Rosa Parks Elementary School.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

I, Marc Donohue, City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted seventy-two (72) hours prior to the meeting, per Government Code 54954.2, at the following locations: City Hall, 12363 Limonite Ave. Suite 910; Rosa Parks Elementary School, 13830 Whispering Hills Drive; Eastvale Library, 7447 Scholar Way; and on the City's website (www.eastvaleca.gov)

MINUTES
MEETING OF THE PUBLIC SAFETY COMMISSION
OF THE CITY OF EASTVALE
Tuesday, March 24, 2015
6:00 P.M.

Rosa Parks Elementary, 13830 Whispering Hills Drive, Eastvale, CA 92880

1. CALL TO ORDER: 6:05 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Commissioners Present – Commissioners Flores, Khan, DaCosta, and Chair Parilla

Commissioners Absent – Vice Chair Hook

Staff Members Present – Interim City Manager Nissen, Senior Engineer Indrawan, Traffic Engineer Semon, Administrative Analyst III Tran, Assistant Police Chief Forbes, and Recording Secretary Wuence.

The Pledge of Allegiance was presented by Chair Parilla.

3. PUBLIC COMMENT:

There was no public comment.

4. PRESENTATIONS:

4.1 Monthly Police Department Update

Recommendation: Receive and file.

Assistant Police Chief Forbes provided the staff report for this item.

Lt. Forbes provided a summary of traffic statistics for the quarter, including collisions and citations for the period. He noted that arrests had been made in a recent robbery series and indecent exposure calls. He provided information on recent bicycle helmet enforcement operations.

4.2 2014/15 SHSP Grant – CERT Training

Administrative Analyst III Tran provided the staff report for this item.

He noted that upcoming CERT classes would be held on the weekends of September 11, 2015 and January 8, 2016 at the JCSD Boardroom.

5. CONSENT CALENDAR:

5.1 Minutes –

Recommendation: Approve the minutes from the February 24, 2015 Meeting.

5.2 **Public Safety, Crime Prevention and Traffic Related Communications –**

Recommendation: Receive and file.

5.3 **Update on Public Works Department Projects –**

Recommendation: Receive and file.

Motion: Moved by DaCosta, seconded by Flores, to receive and file the Consent Calendar.

Motion carried 4-0 with Flores, DaCosta, Khan, and Chair Parilla voting aye.

6. ***BUSINESS ITEMS:***

6.1 **Change of Street Names – D.R. Horton, Final Map 34014**

Recommendation: Receive verbal update and debrief for Commissioners. No action required.

Senior Engineer Indrawan presented the staff report for this item.

He reviewed the realignment of Schleisman Road at Scholar Way. He noted that the intersection would be fully closed for the weekend of March 27-29 and that the old Schleisman Road would be permanently closed and re-named Riverboat Drive.

7. ***FUTURE AGENDA ITEMS:***

- **E-Cigarettes & Vapor**
- **Truck Routes**

Interim City Manager noted that staff reports for the items listed were being prepared.

Chair Parilla noted that he would like to discuss the item and have a recommendation for City Council regarding truck routes and enforcement.

8. ***CITY STAFF REPORT:***

Interim City Manager Nissen noted that City Council directed staff to move forward with the purchase of equipment for a motor officer. She stated that the proposed 2015-16 budget would include a motor officer.

Traffic Engineer Semon followed up on traffic and parking issues brought up by the Commission. He noted that speed surveys had been conducted on Morning Hills and

enforcement would be increased on that street during the morning and afternoon hours for traffic coming from and going to the high school.

It was noted that the radar trailer was not working properly to record speeds and would be sent back to be repaired.

Senior Engineer Indrawan noted that the sustainable transportation planning grant was not awarded to Eastvale but staff would apply again with a different approach.

9. COMMISSION COMMUNICATIONS:

Commissioner DaCosta thanked staff for following up to Commissioners and residents on their concerns. He commended the Police Department on their recent arrests.

Commissioner Khan also commended the Police Department on the recent arrests.

Chair Parilla noted that several residents had shared concerns regarding trash scavengers and requested an agenda item for a presentation on the topic. There was discussion about the no scavenging ordinance and the enforcement process.

Chair Parilla requested the Police Department provide the staffing level ratio for Eastvale. He would like to know how many deputies per resident are on staff at any given time.

Commissioner DaCosta noted that the illegal drag racing on River Road and Archibald happens at random hours and days and would be difficult to enforce.

Senior Engineer Indrawan noted that the closure of Hellman Avenue was related to the work of developer DH Horton. He stated that the closure may extend beyond April 17 as the City would be entering into an agreement with Lennar Homes to continue the improvement of Hellman Avenue all the way to River Road. Lennar, in turn, would enter into an agreement with the City of Chino to complete that portion of Hellman Avenue.

Interim City Manager Nissen reminded the Commission that the State of the City would be held on April 14 at Roosevelt High School. She requested everyone RSVP for the event via EventBrite on the Eastvale Community Foundation Website.

10. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:45 p.m.

*Submitted by Margo Wuence, Recording Secretary
Reviewed and edited by Marc Donohue, City Clerk*



PUBLIC SAFETY COMMISSION

STAFF REPORT

ITEM 5.2

DATE: APRIL 28, 2015

TO: HONORABLE CHAIRMAN AND COMMISSIONERS

FROM: MICHELE NISSEN, INTERIM CITY MANAGER/PUBLIC INFORMATION OFFICER

SUBJECT: PUBLIC SAFETY, CRIME PREVENTION AND TRAFFIC RELATED COMMUNICATIONS

RECOMMENDATION: RECEIVE AND FILE

BACKGROUND

During the month of March 20, 2015 to April 23, 2015, there have been approximately sixteen (16) announcements and/or press releases published on the City's website and social media platforms. These communications relate to Sheriff's Department and CalFire activity, crime prevention and awareness, as well as traffic or construction projects that may impact traffic conditions in Eastvale. Due to the Highway Fire, there were numerous updates provided via Facebook and Twitter which are not included in the abovementioned total.

DISCUSSION:

The announcements and/or press releases have been published on the City's website, sent out through e-notification, and posted on social media including: Facebook, Twitter, LinkedIn, and Instagram (when appropriate).

Citizens are encouraged to sign up for the City's e-notification service so that they may receive emailed updates from the City related to meeting agenda, press releases, community events, crime prevention and awareness, employment opportunities, traffic alerts and more.

The announcements and/or press releases are as follows along with the published date:

- DUI Saturation Patrol Results 4/21/2015
- Smoke Advisory - Highway Fire near Prado Dam 4/20/2015
- Schools Open Tomorrow: Prado Basin Fire 4/19/2015
- Alert: Norco Mandatory evacuation orders for residents on Bluff Road, Homestead Road and Stagecoach Road remain in place 4/19/2015
- April is Distracted Driving Awareness Mid-Month Results 4/17/2015
- Hazardous Weather Warning - Red Flag Warning 4/15/2015
- DUI Saturation Patrol Results 4/14/2015



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- Did YOU Know? Eastvale has a Scavenging Ordinance 4/8/2015
- Implementation of the Automated Vehicle Locator (AVL) System 4/7/2015
- DUI / Driver's License Checkpoint Results 4/4/2015
- April is Distracted Driving Awareness Month 3/31/2015
- Fire Department Training at Chandler St. and Selby Ave. 3/29/2015
- Robbery Series - Update 3/27/2015
- Bicycle Helmet Enforcement 3/24/2015
- Closure of Old Schleisman Road, Opening of New Schleisman Road Formerly "A" Street 3/24/2015
- DUI / Driver's License Checkpoint 3/23/2015

FISCAL IMPACT - None

ATTACHMENT - None

Prepared by: Michele Nissen, Interim City Manager



PUBLIC SAFETY COMMISSION
STAFF REPORT

ITEM 5.3

DATE: APRIL 28, 2015

TO: HONORABLE CHAIR AND COMMISSIONERS

FROM: JOE INDRAWAN, DEPUTY CITY ENGINEER

SUBJECT: UPDATE ON PUBLIC WORKS DEPARTMENT PROJECTS

RECOMMENDATION: RECEIVE AND FILE

REPORT SUMMARY:

Development Projects

Residential Projects Under Construction:

Tract 36382 – Lennar Homes (Eastvale Project # 12-0275)

- Location: South side of Citrus Street between Scholar Way at Sumner Ave
 - Public Improvement 90% complete
 - Homes under construction
 - Few phases are occupied
 - “No-Right Turn, 7-9am” symbol sign will be added for eastbound Citrus Street traffic at Granja Vista Del Rio/ H.S. Driveway beginning May 1st, 2015.

Tract 34014 – DR Horton (Eastvale Project # 13-0395)

- Location: Southeast corner of Schleisman Road at Scholar Way
 - Public Improvement 90% complete
 - Homes under construction
 - Few phases are occupied
 - Schleisman Rd was opened on March 29th for traffic.

Tract 36423 – DR Horton (Eastvale Project # 11-0558)

- Location: Northeast corner of Archibald Avenue at 65th Street
 - Public Improvement 90% complete
 - Homes under construction
 - Few phases are occupied

Tract 32821-1 – KB Home (Eastvale Project # 10-0124)



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- Location: Northwest corner of Limonite at Scholar Way
 - Public Improvement 90% complete
 - Homes under construction
 - Few phases are occupied

Tract 31406 – Meritage Homes (Eastvale Project # 10-0140)

- Location: Southwest corner of Archibald Avenue at River Road
 - Punch List Repairs

Tract 31476 – Beazer Homes (Eastvale Project # 12-0679)

- Location: Northeast corner of Hellman Avenue at Walters Street
 - Punch List Repairs

Tract 29997 – Lennar Homes (Eastvale Project # 12-0297)

- Southeast corner of Hellman Avenue at Chandler
 - Public Improvements under construction
 - Production homes under construction
 - Hellman Street will be reopened in May 2015

Tract 30971 – KB Home (Eastvale Project # 10-0016)

- Location: Schleisman Road at Kenton Place
 - Punch List Repairs

TTM 36696 – William Lyons (220 Residential Homes)

- Location: Limonite Avenue behind 24 Hour Fitness
- Final Plans Approved
- Begin Grading Operations on last week of April 2015

Residential Projects in Entitlement Stage:

Stratham Homes – Zone Change from Commercial to Residential – Approved with condition to match density to surrounding neighborhoods

- Location: Southeast corner of Schleisman Road at Sumner Avenue

TTM 32797 – Stratham Homes (319 Units)

- Location: Northwest corner of Limonite Avenue at Harrison Avenue



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Commercial Projects Under Construction or Plan Review:

Eastvale Marketplace at the Enclave

- Location: Southwest corner of Archibald Avenue at Schleisman Road
 - Bank of America
 - Daycare

Ronald Reagan Elementary School

- Location: Northeast corner of Fieldmaster Street at Cherry Creek Circle
 - School opening is scheduled for July 2015

Providence Business Park

- Location: West side of Archibald Avenue south of Limonite Avenue
 - Plan review is underway

Arco Gas Station

- Location: Southeast corner of Hamner Avenue at Riverside Drive
 - Plan review is underway

Goodman Commerce Center

- Location: Northeast corner of Hamner Avenue at Bellegrave Avenue
 - Mass Grading Permit was Issued on April 16, 2015
 - Pre-Grade Meeting has been scheduled for the last week in April 2015

Panera at Eastvale Gateway South

- Location: Limonite Avenue behind Chevron Gas Station
 - Onsite Improvement Plans approved
 - Grading and On-Site improvement permit was issued on April 7, 2015

Eastvale Marketplace

- Location: Limonite Avenue and Sumner Ave
 - Plan review is underway

Commercial Projects in Entitlement Stage:

Wal-Mart

- Location: Southeast corner of Archibald Avenue at Limonite Avenue
 - EIR & Report submitted and under review.



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The Ranch

- Location: Northeast corner of Kimball Avenue at Hellman Avenue
 - CEQA/EIR is underway

Grainger Site

- Location: Northeast corner of Cantu-Galleano Ranch Road at Hamner Avenue
 - Proposed development plan review is underway

Vantage Point Church

- Location: Northeast corner of Archibald Avenue at Prado Basin Park Road
 - Project is in its preliminary planning

99cent Only Store

- Location: Northwest corner of Hamner Avenue at "A" Street
 - Project is in its preliminary planning

Capital Improvement Projects

Street Rehabilitation:

- Chandler Street Reconstruction from Hellman Avenue to Hall Avenue
 - Project to be advertised for bids in July 2015
- River Road Resurfacing from Hellman Avenue to Baron Road
 - Project to be advertised for bids in July 2015
- Hamner Avenue Resurfacing from Riverside Drive to Samantha Street
 - Waiting for CDA Water Line project to be completed; Award August 2015
- Hamner Avenue Resurfacing from Samantha Street to Cantu-Galleano (city side only)
 - Waiting for CDA Water Line project to be completed; Award August 2015
- Hamner Avenue Resurfacing from Limonite Avenue to s/o 68th Street
 - Waiting for CDA Water Line project to be completed; Award August 2015
- Milliken Avenue Resurfacing from SR60 to Riverside Drive
 - Waiting for CDA Water Line project to be completed; Award August 2015
- Schleisman Road from Moonflower Street to Sumner Avenue
 - Project to be advertised for bids in May 2015

Slurry Seal Project:

Various Residential Streets and Archibald Avenue from River Road to Prado Basin Park Road

- Currently working on punch-list items



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Sidewalk Improvements (previously CDBG)

- Chandler Street from Archibald Avenue to Hall Road;
Archibald Avenue from Chandler Street to Flood Control Channel; and
Walter Street from Hall Road to Cucamonga Creek
 - Final punch list

Traffic Signals:

- Traffic Signal Synchronization
- Location: Hamner Avenue from Schleisman Road to Eastvale Gateway
 - Design is underway

Bikeway Master Plan: (SCAG funded)

- Plan is in its final stage

Fire Station No. 2:

- Site Plan, Floor Plan and Elevation have been completed
- Construction drawings and bid package preparation is under way

Zone 2 Storm Drain:

- Location: various locations
 - Request for Proposal (RFP) for design & engineering wasted posted on April 10, 2015 and Proposals are due by May 6, 2015

Milliken Grade Separation:

- Milliken Ave north of Greystone is closed until March 2017

Encroachment Permits

Various Citywide Encroachment Permit and Block Party application Review, Issuance and Inspections

Chino Basin Desalter Authority

- Hamner Avenue 30" Water Line Project from Mississippi Street to Riverside Drive
 - 90% complete

Jurupa Community Services District – Sewer

- Area B Trunk Sewer Project on Archibald Avenue from 65th to Bellegrave Avenue and on Bellegrave Avenue from Archibald Avenue to East City Limits
 - 90% complete



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12 Encroachment permits pending out of 271 permits

Maintenance & Operations/Other

- Address concerns with Citywide Traffic Issues
- Resident concerns/reports
- Weed abatement
- Citywide streets, sidewalks, striping & signage maintenance
- Coordination with Projects in Surrounding Cities
 - New Model Colony
 - City of Ontario – Archibald north of Limonite and West side of Hamner north of Bellegrave
 - City of Ontario – West side of Hamner between Bellegrave and Riverside
 - Lewis Properties
 - City of Chino – Southwest corner of Hellman Avenue at Schleisman Road/Pine Avenue

FISCAL IMPACT:

None

Prepared by: Joe Indrawan, Deputy City Engineer

Reviewed by: Michele Nissen, Interim City Manager



PUBLIC SAFETY COMMISSION STAFF REPORT

ITEM 6.1

DATE: APRIL 28, 2015

TO: HONORABLE CHAIR AND COMMISSIONERS

FROM: GARY TRAN, SR. ADMINISTRATIVE ANALYST

SUBJECT: CITY OF EASTVALE EMERGENCY OPERATIONS PLAN (EOP)

RECOMMENDATION: PROVIDE UPDATE TO COMMISSIONERS AND DISCUSS THE CITY'S EOP

BACKGROUND

The preservation of life, property and the environment is an inherent function of local, state and federal government. In furtherance of these goals, the City of Eastvale has prepared an Emergency Operations Plan for the efficient and effective allocation of resources during times of emergency.

DISCUSSION

The Plan

The City of Eastvale's Emergency Operations Plan (EOP), promulgated January 22, 2014 and consistent with State and National management systems, is an evolving document that is updated by technology, state and federal law, and event experience. Although no plan can completely prevent death and destruction, Eastvale's plan establishes emergency organization, assigns tasks, specifies policies and general procedures, and provides coordination of planning efforts of the various emergency staff and service elements to mitigate damage.

Eastvale's EOP utilizes the Standardized Emergency Management System (SEMS), and, by the Governor's Executive Order S-2-05, the National Incident Management System (NIMS). Conceptually, Eastvale's EOP divides emergency management into four phases, Preparedness, Response, Recovery, and Mitigation.

Preparedness

The Preparedness Phase involves preparation in advance of an emergency or disaster. The Preparedness Phase is ongoing and focuses on training, conducting exercises, emergency planning, public awareness and education, and resource management. Some of the City's Preparation Activities include:

- Geographical prediction of hazards, hazard severity, and probability
- Establishing mutual aid relationships
- Communication redundancy through standard communication, battery operated wifi internet access, disaster net radio, and satellite phones
- Securing dedicated emergency resources

- Enrolling staff into Emergency Management, EOC Management, and EOC Interface training at the California Specialized Training Institute (partially paid by EMPG Grants)
- Enrolling staff into the California Fire Education and Disaster (CFED) Conference West & Expo (tuition sponsored by event host and expenses partially paid by EMPG Grants)
- Cloud access to Eastvale EOP, Emergency Contact List, and other emergency documentation

Response

The City divides the response phase into an initial response and an extended response.

- Initial Response Activities
 - Disseminate warnings, emergency public information, and instructions to Eastvale Citizens
 - Coordinate evacuations and/or rescue operations
 - Coordinate the care of displaced persons and treating the injured
 - Clearing priority transportation routes
 - Repairing critical facilities and structures
 - Conducting initial damage assessments and surveys
 - Assessing the need for mutual aid assistance
 - Coordinating the restriction of traffic/people movement and unnecessary access to affected areas
 - Developing and implementing action plans
 - Coordination with Riverside County OA (Operational Area) and Office of Emergency Services (OES); and
 - Making all necessary notifications, including City Departments and personnel, the Riverside County OA, and Cal OES Southern Region
- Extended Response Activities
 - Preparing detailed damage assessments
 - Coordinating the operation of mass care facilities
 - Coordinating coroner operations
 - Procuring required resources to sustain operations
 - Documenting situation status
 - Protecting, controlling, and allocating vital resources
 - Coordinating restoration of vital utility services
 - Tracking resource allocation
 - Conducting advanced planning activities
 - Documenting expenditures
 - Developing and implementing Action Plans for extended operations
 - Coordination with Riverside County OA and OES
 - Disseminating emergency public information

Recovery

Recovery involves the restoration of services to the public and returning the affected area(s) to pre-emergency conditions. Restoration activities include, without limitation, the following:

- Coordinating the restoration of utilities
- Debris management
- Providing long-term recovery housing to displaced victims
- Applying for State and Federal assistance programs

- Coordination with Riverside County OA OEA
- Conducting hazard mitigation analyses
- Identifying residual hazards
- Determining and recovering cost associated with response and recovery
- Establishing emergency index codes for cost tracking purposes

Mitigation

Eastvale's mitigation plan includes efforts before and after an emergency event. Mitigation activities include, without limitation, the following:

- Amending ordinances, building codes, and other enforcement codes
- Initiating structural retrofitting measures
- Assessing tax levies
- Flood control projects
- Diminishing fuel in areas having a high potential for wild fires

Organizational Concepts

Eastvale's EOP is in compliance with SEMS. SEMS designates five organization levels with each level activated based on the characteristics of a given incident and the available responsive resources.

Field Response

The field response is the initial response level usually handled by emergency response personnel such as fire and law enforcement. During field response operation, the City EOC may or may not be activated. Typically, if day-to-day response activities can resolve an emergency situation, then the activation level will remain at the field response level.

Local Government

Local governments include cities, counties, and special districts. Eastvale, as Riverside County and Jurupa Community Services District (JCSD), must manage and coordinate the overall emergency response and recovery activities within the City's jurisdiction. The City must use SEMS when activating the EOC or when a local emergency is declared or proclaimed in order to be eligible for State funding of response-related personnel costs.

Operational Area (OA)

Under SEMS, the OA refers to an intermediate level of the State's emergency services organization. It encompasses the County and all political subdivisions located within the County, including special districts. The OA manages and coordinates information, resources, and priorities among local governments within the OA, and serves as the coordination and communication link between the local government and the regional levels.

Region

The California Office of Emergency Services (OES) aggregates the Operational Areas and divides them into three Administrative Regions. The City of Eastvale is part of the Southern Region. Beyond three Administrative Regions, the State further divides the state into six Mutual Aid Regions with Eastvale a member of Mutual Aid Region VI. The Mutual Aid Regions provide for the effective application and coordination of mutual aid and other emergency related activities.

State

The State level manages State resources in response to the emergency needs of the other levels, manages and coordinates mutual aid among the Mutual Aid Regions and between the Regional level and the State level, and serves as the coordination and communication link with the Federal disaster response system.

Eastvale EOC

Eastvale's Emergency Operations Center resides in City Hall and serves as the center for overall emergency policy and coordinator of governmental agencies and private organizations. The EOC is stocked with the City's satellite phones, a disaster net radio, five Microsoft Surface Pro Tablets for assignment to the Commander, Finance Unit, Logistics Unit, Operations Unit, and Planning Unit, a wireless direct printer, and an assortment of general office / emergency supplies. This equipment has been purchased with the assistance of Emergency Management Grants.

The City is also able to mobilize the EOC should City Hall be unavailable during an emergency. The City maintains an emergency trailer at Firehouse 27 that is equipped with patient cots, patient blankets, enclosed carts, bariatric beds, a generator, and an assortment of medical supplies.

The City Manager acts as the Director of the EOC with her designee acting as Assistant Director. All City staff are required to be familiar with emergency response through National Incident Management Systems (NIMS) training. It is recommended that Commissioners of the Public Safety Commission complete NIMS IS 300 and 400 training.

Continued Emergency Preparation

The City of Eastvale constantly seeks to improve its Emergency Operations Plan. Currently, the City is working with Riverside County OES on a Needs Assessment and Action Plan to determine gaps or additional needs such as supplemental training and backup power capabilities.

FISCAL IMPACT

The City will incur costs associated with procurement of emergency equipment as well as staff time in preparing and reviewing the City's EOP. Monies used to purchase supplies are partially funded by dollar per dollar matching grants.

ATTACHMENT - None

Prepared by: Gary Tran, Sr. Administrative Analyst
Reviewed by: Michele Nissen, Interim City Manager



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STAFF REPORT

ITEM 6.2

DATE: APRIL 28, 2015

TO: HONORABLE CHAIR AND COMMISSIONERS

FROM: JOE INDRAWAN, DEPUTY CITY ENGINEER

SUBJECT: TRAFFIC REVIEW PROCESS AND PROCEDURES

RECOMMENDATION: RECEIVE REPORT FOR DISCUSSION

BACKGROUND

Recently staff has received requests from the Commissioners on how certain traffic measures have been conducted in the City of Eastvale, in particular for residential streets, and through neighborhood parks and schools. After performing some research, consulting and reviewing applicable State and Federal traffic regulations, and generally acceptable traffic engineering principles staff wishes to provide the following details to clarify the process.

DISCUSSION

Residential streets, which are part of residential neighborhoods were built at different times over many years going back to 1999. During the entitlement process for each development a traffic study/traffic impact analysis was normally conducted prior to granting approval. The purpose of the study was to determine potential traffic impacts caused by the development and any necessary mitigation measures. The impacts may include: installation of traffic signals, employing specific geometric design of streets, required number of lanes for collector, and arterial streets to name a few.

Residential streets, which are normally one lane in each direction fall under Section 22352 of California Vehicle Code (CVC) that reads,

The prima facie limits are as follows and shall be applicable unless changed as authorized in this code and, if so changed, only when signs have been erected giving notice thereof:

(b) Twenty-five miles (25) per hour: (1) On any highway other than a state highway, in any business or **residence district** unless a different speed is determined by local authority under procedures set forth in this code.

Within School Zone, prima facie limit of twenty-five mile (25) per hour is also enforced. School Zone is a stretch within 500 feet measured both directions from school grounds, applicable to the frontage of the school site.

Collector and arterial streets generally have a speed limit that is posted following a speed and traffic survey. The survey is conducted every ten years as required by Sections 22349 through



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22361, and Sections 40801 and 40802 of CVC; Chapter 8-03 of the Caltrans Traffic Manual; and Section 2B-13 of the Federal Manual on Uniform Traffic Control Devices (MUTCD). For a new street the survey will begin approximately thirty days after the street is open to traffic to obtain accurate representation of traffic and to stand the scrutiny of the court. The most recent speed zone survey for the City of Eastvale was completed in 2013.

Traffic signal or stop sign installation at an intersection requires a warrant study, unless it is part of the initial traffic impact analysis. The warrant study will include the review of accident history, traffic patterns and volumes as well as the geometric condition of the intersection per Sections 2B.04 through 2B.10 of California Manual of Uniform Traffic Control Devices (CA - MUTCD) and Sections 21352 and 21355 of CVC.

From time to time staff does receive requests from residents for a stop sign, a traffic signal or other speed control measures. Each request will be evaluated and given consideration. Based upon the previously mentioned regulations and procedures a determination will be made whether the request has merit. The result will then be communicated to the requester. As traffic volume and conditions do change, the initial determination may need to be reevaluated. This, as a result may yield a different conclusion.

As safety of the public is the City's utmost important, staff continues to monitor the condition of traffic and public roadways, while continually looking for ways to improve the level of service.

FISCAL IMPACT - None

Prepared by: Joe Indrawan, Deputy City Engineer
Reviewed by: John Cavanaugh, City Attorney
Reviewed by: Michele Nissen, Interim City Manager



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ITEM 6.3

DATE: APRIL 28, 2015

TO: HONORABLE CHAIRMAN AND COMMISSIONERS

FROM: MICHELE NISSEN, INTERIM CITY MANAGER

SUBJECT: PUBLIC SAFETY COMMISSION ORDINANCE 2014-03

RECOMMENDATION: RECEIVE AND FILE

BACKGROUND

Ordinance 2011-03 was adopted on February 23, 2011 to establish the Public Safety Commission and define its roles and responsibilities. This original ordinance was amended and adopted on March 12, under Ordinance No. 2014-03. Since many of the commission members are new, staff felt it would be appropriate to provide an overview of the ordinance which governs the activities of the Public Safety Commission.

DISCUSSION:

The purpose of the amendment was to refine and establish the purview of the Public Safety Commission. It was determined by City Council that the Public Safety Commission would be responsible for making recommendations regarding matters affecting the following areas:

- Neighborhood Watch
- Crime Prevention
- Emergency Preparedness
- Traffic Issues
- Other matters that may be directed by order of the City Council

Contract negotiations are not part of the Public Safety Commission purview. Ordinance No. 2014-03 further stipulates:

Sec. 2.18.050. - Power and authority.

The public safety commission shall cause proper records to be kept of all its official acts and proceedings. The commission shall have no power or authority to bind or obligate the city or any officer or department thereof for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the city council may have made for the purpose of the commission in any fiscal year.



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Sec. 2.18.060. - Rules of organization and procedure.

The commission is a reviewing and recommending body only and shall have no power to direct members of the city staff or contract entities. Except as otherwise provided in this chapter or by law, the commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the commission.

FISCAL IMPACT - None

ATTACHMENT

Ordinance No. 2014-03

Prepared by: Michele Nissen, Interim City Manager

ORDINANCE NO. 2014-03

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EASTVALE,
CALIFORNIA, AMENDING IN ITS ENTIRETY CHAPTER 2.18 OF TITLE 2 OF THE
CITY OF EASTVALE MUNICIPAL CODE RELATING TO THE PUBLIC SAFETY
COMMISSION.**

THE CITY COUNCIL OF THE CITY OF EASTVALE DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 2.18 – Public Safety Commission, as set forth in Exhibit “A ” attached hereto and incorporated herein by this reference, is hereby amended in its entirety to Title 2 of the City of Eastvale Municipal Code.

Section 2. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

Section 3. The City Clerk shall certify the adoption of this Ordinance and shall cause the same to be posted as required by law.

PASSED, APPROVED AND ADOPTED, this 12th day of March, 2014.



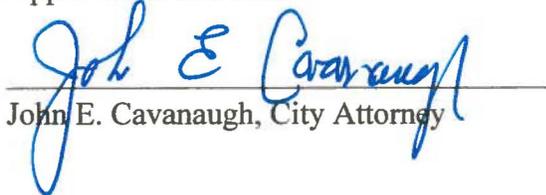
Ike Bootsma, Mayor

Attest:



Ariel Hall, Assistant City Clerk

Approved as to Form:



John E. Cavanaugh, City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) §
CITY OF EASTVALE)

I, Ariel M. Hall, Assistant City Clerk of the City of Eastvale, do hereby certify that the foregoing Ordinance Number 2014-03 was introduced at a regular meeting of the City Council of the City of Eastvale held on the 26th day of February, 2014 and was finally passed by the City Council of the City of Eastvale at a regular meeting held the 12th day of March, 2014, by the following vote:

AYES: Council Members DeGrandpre, Link, Welch, Mayor Pro Tem
Rush and Mayor Bootsma.

NOES: None

ABSENT: None

ABSTAIN: None



Ariel M. Hall, Assistant City Clerk

EXHIBIT "A"

CHAPTER 2.18 – PUBLIC SAFETY COMMISSION

2.18.010. Public Safety Commission Established.

A Public Safety Commission which shall be known as the Public Safety Commission of the City of Eastvale is hereby created and established.

2.18.020. General Provisions.

A. Membership.

The Commission shall consist of five members who shall be registered voters of the City. Members shall not be officers or employees of the City. All members serve at the will and pleasure of the City Council. A Public Safety Commissioner may be removed at any time during a term of office by an affirmative vote of three (3) Councilmembers.

B. Terms of office--Vacancy.

(a) Each City Councilmember shall propose to the City Council in the form of a nomination of one (1) City resident to serve on the Public Safety Commission. Unless there is a four-fifths vote taken against a nomination, each nominee shall be automatically appointed to the Public Safety Commission. Appointments shall be made at a regular City Council meeting.

(b) Each Public Safety Commissioner shall serve a term of two (2) years. Each term shall coincide with the City's regular general election date. The first Public Safety Commissioners appointed shall serve until the first Public Safety Commission meeting after the election results of the first general municipal election is certified.

(c) If a vacancy occurs otherwise than by expiration of a term, it shall be filled by appointment for the unexpired portion of the term by the individual Councilmember who made the appointment to the seat which is vacant.

C. Absence from Meetings.

Any Commission member absent from two (2) consecutive regularly scheduled meetings, or absent from three (3) regularly scheduled meetings of the Commission during a calendar year, may be removed from office. By an affirmative vote of three (3) Councilmembers, the City Council may declare a vacancy on the Public Safety Commission and direct the City Clerk to post the notice of vacancy and begin the application process to fill the unexpired term.

2.18.030. Officers; meetings; rules and regulations; records.

The Public Safety Commission shall elect its chairman from among its appointed members for a term of one year, and shall likewise elect one of its members to serve as presiding officer pro tempore (vice-chairman) at the pleasure of the Commission. The Public Safety Commission shall hold at least one meeting quarterly but not more than 3 meetings quarterly in the City Council chambers which shall be open to the public, and may adjourn or re-adjourn any regular meeting to a date and hour certain which shall be specified in the order of adjournment. When so adjourned, such adjourned meeting shall be a regular meeting for all purposes. If at any time any regular meeting falls on a holiday, such regular meeting shall be held in the next business day. The Public Safety Commission shall adopt rules and regulations for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which records shall be a public record.

2.18.040. Duties.

The Public Safety Commission shall be charged with the responsibility for making recommendations regarding matters affecting:

1. Neighborhood Watch
2. Crime Prevention
3. Emergency Preparedness
4. Traffic Issues
5. Other matters that may be directed by order of the City Council

2.18.050 Power and authority.

The Public Safety Commission shall cause proper records to be kept of all its official acts and proceedings. The Commission shall have no power or authority to bind or obligate the City or any officer or department thereof for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the City Council may have made for the purpose of the Commission in any fiscal year.

2.18.060. Rules of organization and procedure.

The Commission is a reviewing and recommending body only and shall have no power to direct members of the city staff or contract entities. Except as otherwise provided in this chapter or by law, the Commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the Commission.

2.18.070. Reporting to the City Council.

A designated member of the Public Safety Commission shall report to the City Council on the work and recommendations of the Public Safety Commission at the next available City Council meeting, but not less than quarterly.

2.18.080. Stipend.

Members of the Public Safety Commission may receive a stipend for their services as set by resolution of the City Council. No additional monies shall be paid for expenses incurred by the members of the commission in the performance of their duties, except that the City Council may from time to time authorize in advance, expenditures for attendance at seminars, institutes, or other meetings which the City Council finds to be beneficial to the commissioners in the performance of their duties, and in the best interest of the city. Claims for such expenses shall be filed with the finance director, or designee, and shall be subject to audit and approval by the City Council.